**Manurewa Maker Market Stall Holders Information Pack**

Thank you for your interest in having a stall at our Maker Market (9th of February from 4pm to 7pm). Our market is a “show and tell” event featuring the creativity of makers from within Manurewa High School and beyond.

All kinds of makers are invited – high-tech / low-tech / upcycled / recycled / original / edible / educational - to have a stall at the market.

Our Maker Market is a fabulous opportunity to:

* Demonstrate your skills – ideally through live making
* Kick off the year off with some new orders!
* Meet with other makers and make plans for future markets

**Promotion**

The market is being promoted within our community and beyond:

* Students - 2000
* Our families and whanau - @4000
* The Manurewa community - @80,000

Leading up to the market we will be posting product images for our stall holders on our Facebook/ Instagram page. We can select these off your Facebook/Instagram feed or you may like to share some product images with us. Prior to and during the market we will be promoting the market heavily through Facebook and Instagram posts that direct people back to the relevant Facebook/ Instagram page. Our intention is to drive consumers to the market early to see what we have on offer, fall in love with your product and make it a must stop destination on the market day.

**What you need to do**

All businesses participating in the Market are encouraged to promote the event by posting through their social media and other networks.

**Opening Hours/ Set Up**

The market is open from 4pm-7pm. Set up is from 2:30pm.

All stall holders must be on site by 3:30pm.

Stall holders are not able to pack up until 7pm sharp. No early departure is allowed

**Cost & Booking!**

Applications for this Market Close: Friday 3rd of February.

Cost of Stall: $20. Trestle table can be hired for an extra $5 each.

The market will not be cancelled due to bad weather.

To book a stall please email Emma at [**or@manurewa.school.nz**](mailto:or@manurewa.school.nz)or phone **02102617939**

Manurewa High School Makers Market - Manurewa - Thursday, 9th February 2017 (4pm - 7pm)

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| Full Contact Name |  |
| Stall/Brand Name |  |
| Email address |  |
| Phone Number |  |
| Online presence i.e Facebook, website, Instagram etc. Please give addresses |  |
| To help us promote you, please tell us what you will do on your stand (please be descriptive and include all products) |  |
| Will you be running a demonstration? | YES  NO |
| Would you like to hire a table? | YES  NO |
| We'll be running a "Gift Basket raffle" at the market. Would you be able to donate goods for the basket? | YES  NO |
| Have you emailed us photos of your products and table display? | YES  NOT YET  N/A |