



## MANUREWA HIGH SCHOOL In Zone Enrolments

The following is a summary of the Enrolment Scheme conditions and procedures for **In Zone** Enrolments at Manurewa High School.

### Eligibility to Enrol

If a student's legal place of residence is within Manurewa High School's designated home zone (*refer to map on reverse of this sheet*), then that student is eligible to enrol at the School, subject to the following:

### Manurewa High School Zone

**NB** For all the boundary streets, the school zone area includes the houses on the side of the street nearest the School.

<u>Northern Boundary</u>	Redoubt Road (west of Hilltop Road), Wiri Station Road to Roscommon Road ( <i>Manurewa High School side</i> )
<u>Western Boundary</u>	Cnr Wiri Station Road along Roscommon Road to Browns Road, Manukau Harbour Coastline from Browns Road to Burundi Avenue ( <i>Manurewa High School side</i> )
<u>Southern Boundary</u>	Burundi Ave, Wordsworth Road to Swallow Drive ( <i>odd numbers 1-23</i> ), Russell Road to Weymouth Road east along Weymouth Road to the motorway ( <i>Manurewa High School side</i> ), Rowandale Ave from Wordsworth Road to Browns Road ( <i>numbers 68-165</i> )
<u>Eastern Boundary</u>	Motorway to Orams Road and streets west of Totara Park and south of Redoubt Road ( <i>Manurewa High School side</i> )

### The Enrolment Process

Students who are **In Zone** are able to enrol at any stage during term 3, but to ensure that students are placed in an appropriate class and that they are able to take the subjects of their choice, enrolment applications for the year 2021 should be completed by **Wednesday 2 September 2020**.

**The following documentation must be attached to the application form.**

**AN INCOMPLETE APPLICATION WILL NOT BE PROCESSED:**

- ☐ Full **Birth Certificate** - *photocopy only*
- ☐ **Proof of Residency** (*non NZ born*) and **Passport Evidence**  
**Resident Visa / Student Visa / Work Visa**
- ☐ **Proof of Address** – ie current telephone or electricity account OR Government department document - *photocopy only*
- ☐ If you are **not** the student's biological parent we will require proof that the student is allowed to stay with you eg. a Statutory Declaration from the Manukau Courts **OR** an Official Court/Oranga Tamariki document
- ☐ **Medical Form** (*blue*) completed and signed by parent/guardian
- ☐ **Immunisation record**. Please let us know if the student is not immunised.
- ☐ **Option Selection Form/s** (*for Year 9 enrolments only*)
- ☐ **Latest school Report** (*copy only*)

**Enrolment applications will only be confirmed once all details and documentation have been checked by Manurewa High School staff.**

**To be considered as being "in zone", a student's confirmed address must also be within the school zone on enrolment date (ie the first day of attendance at the school).**

### IN ZONE ENROLMENT TERMS AND CONDITIONS

The in zone address given at the time of application must be the student's usual place of residence at the time of application and during the student's time attending the school. The Ministry of Education advises that parents should be warned of the possible consequences of deliberately attempting to gain unfair priority in enrolment by knowingly giving a false address or making an in zone living arrangement which they intend to be only temporary. Examples include:

- renting in zone accommodation on a short term basis
- arranging board in zone with a relative or friend who is not a legal guardian
- using the in zone address of a relative or friend to gain entry to the school

If the school has reasonable grounds for believing that the in zone address is not a genuine, on-going living arrangement with a parent or legal guardian, the school may decline to offer a place. If the school learns that a student is no longer living in zone and has reasonable grounds to believe that a temporary in zone residence has been used for the purpose of unfairly gaining priority in enrolment, then the Board of Trustees may review the enrolment. Unless the parents can give a satisfactory explanation within ten days, the Board may annul the enrolment. This course of action is provided for under Section 11.OA of the Education Act 1989.

*Map of School Zone on reverse of sheet*



Manurewa High School Enrolment Zone