



Minutes

Present: Steve Smith – *chair*
Aviu Aviu, Talia Brown, Donna Cowley, Leanne Gibson, Pete Jones, Ryan King, Joanna Long, Mitlesh Prasad, Richard Thornton

In attendance: Sarah Davies – *minutes*

Opening Karakia

1. APOLOGIES:

Julie Lockie, Louise Dreadon, Lexy Derby-Ngawaka

Moved J Long

That the apologies are accepted

CARRIED

2. CONFLICTS OF INTEREST:

Steve Smith re School Lunch Programme

3. SPECIAL GOVERNANCE TOPICS:

3.1 BOT Mana Whenua / Maori & Pasifika representation proposal

Reflecting the community we serve, at the moment we have Maori/Pasifika representative members on our Board by default not design. Pete proposes that we look to improve representation by design. Pete would rather have someone come into a Board position in the spaces they are being asked to represent who has connections, experience and expertise, along the lines of the process for the Business Academy Board. Mana whenua would have first refusal, with an option on who to nominate with the same process for the Pasifika community. We are not able to co-op at present. Another way could be to have those positions detailed on election nomination forms. The Board would still be 5 elected parent representatives (first past the post) two elected and at the most 2 co-opted.

Board chair needs to approach NZSTA to determine if we can reconfigure our Board member design and numbers.

Moved R Thornton / Second D Cowley

That the Board approve the Mana Whenua / Maori & Pasifika representation proposal in principle subject to NZSTA guidance.

CARRIED

3.2 60+1 Birthday Event & Business Academy / Library naming

SLT have come up with a proposal to incorporate the official opening of the new build with the 60+1 reunion, late in Term 3. The proposal is to re-frame the Reunion purpose/name to a Happy Birthday, not Reunion, to bring in those who are alumni and those who are currently involved with the school to come and celebrate what the kura. Suggesting Friday 17 September for main event. Organising group to be put together including an SLT lead, Business Academy representation, ex-student, and Board member.

Moved P Jones / Second S Smith

That the date of Friday 17 September 2021 and the concept of the reunion in combination with the new building opening is approved

A blessing Week 8 of this term will be held before students and staff occupy the building. Date to be confirmed with Board.

CARRIED

Business Academy/Library naming. Initial concept for the Business Academy build was 5 years ago and a major contributor being Hynds along with much more support throughout the school from the organisation. Pete feels that Hynds needs to be in the official building name. John Hynds keen to have Business in the name. Pete feels we need to see the building finished before we decide on the name location, either on the building or a separate sign.

3.3 BOT LAAR feedback

Feedback sought from the Board on the new process.

1. liked that it covered all learning areas, very informative
2. enjoyed the on-mass and the pride shown by the staff presenting. Big picture was important
3. thought it ideal that HOLA's and learning area staff see what other learning areas are planning and executing
4. questioned if the post-it note feedback was being used in any way?
Answered; Feedback provided to the HOLA to use in discussion with learning area staff
5. didn't like how several learning areas didn't embrace the change in format and presented in the same old way

3.4 BOT Conference feedback

Joanna reported on the major conference take home, the 7 NCEA changes. NZQA seeking 250 schools to enter the pilot. Pete advises that Manurewa High School have put in expression of interest to be involved in the pilot.

Joanna proposes that we try and schedule a JAM session with the other school Boards to meet and greet and share processes.

Donna Cowley generated a report on the conference focusing on Board induction. Donna will share the document with the Board via email.

Richard reports that beneficial workshops on the treaty and the importance of looking after your Principal.

Pete advised the Board that he and Steve are meeting with Alfriston College to share or Board hearing process, at their request.

MOE have advised that they are dropping our projected future school role from 3000 to 2500. There is also talk of changing the zoning of local schools as the Ministry propose a shared zone between schools, giving whaanau option to select their school of choice within that zone. Further details to be advised.

4. PREVIOUS MINUTES:

4.1 MINUTES OF PREVIOUS MEETING

- 26 February 2021
- Finance meeting – 26 March 2021
- 29 March 2021

Matters Arising:

1. Leanne's proposal for the student engagement survey from the Charter to reflect the learner profile will be on the next Board Agenda. Sarah to email to the Board to review and bring potential changes to the next meeting.
2. Joanne enquiring if we secured funding for the school van? Yes, \$15,000 awarded.
3. Community update with the Fale. Mana Pasifika committee report the community is happy, the final plans back with the architect and waiting on this to submit for consent. Richard suggests that we ensure there is a final sign off by all parties involved to confirm that the commitment is shared.
4. Digital devices – exact figure of students not covered?
160 but follow up continues. Pete will come back with updated figure for next meeting.

Moved J Long / Second R King

CARRIED

That the minutes and public excluded minutes of the previous Board meeting held 26 February 2021, Finance meeting held 26 March 2021 and Board meeting held 29 March 2021, having been distributed, are approved

5. CORRESPONDENCE

The correspondence on the attached schedule given to the Board is received and ratified.

Inward – NZSTA issues Jan/Feb and March / PPTA, Employment Relations Education Leave, allocations.

Outward – Disciplinary documentation

Moved J Long / Second T Brown

CARRIED

That the Board accept the inwards and endorse the outwards correspondence.

6. REPORTS:

6.1 PRINCIPAL'S REPORT

Tabled / questions

Our students, parent community and staff have been informed that we will be taking a harder line on smoking and vaping in school or on school based trips and activities. Students who break the ban will have their parent/caregiver contacted to collect them from school. Any vape device will be confiscated and only returned to the parent/caregiver upon request.

Pete will provide a detailed student achievement tracking report at next meeting.

The Kaahui Ako Panui attached to the Principal's report will be produced each term.

Joanna Long provided feedback on the Polyfest Fiafia night at Vodafone Events Centre. The Maori performance, first on, were wonderful. The evening was lovely and ideal for those who can't make it to the Polyfest event.

Moved P Jones / Second J Long

CARRIED

That the Principal's report is accepted

6.2 FINANCE REPORT

Dashboard tabled and discussed. Report from the accountant tabled.

Richard mentioned the ongoing work from home situation with Business Manager Julie Lockie. If further support is required the Board could be of assistance.

Moved R Thornton / Second T Brown

CARRIED

That the Finance report is approved

6.3 BUSINESS ACADEMY – no report

6.4 HEALTH & SAFETY – No Summary

6.5 Student Report – Aviu has student voice about Wednesday waananga and the proposal of optional uniform for students. Aviu will generate a report on the feedback for the next meeting.

6.6 Staff Report – no report

7. POLICIES FOR REVIEW:

No policies to review

8. TRIPS:

8.1 Year 12 Geography Tongariro 25/5/21-21/5/21

8.2 03 Services Tongariro 24/5/21-25/5/21

That the above trips are granted final approval

9. GENERAL BUSINESS

9.1 SLP Report Term 1 – Steve Smith

Overall, we did exceptionally well, underspend of \$130,000. Board funding can be returned to the school. MOE have advised that the lunch programme funding is available for another 2 years.

Steve put the following proposals to the Board for approval;

1. That that Board approve a Golf cart to a maximum of \$20,000 to ensure ease of delivery around the large school site
2. The purchase of a new 40 tray oven bigger capacity to a maximum of \$50,000 to increase hot meal production
3. To further investigate with the Ministry becoming a supplier to other schools

Moved S Smith / Second R Thornton

CARRIED

That the above recommendations relating to the school lunch programme as listed above are approved

Moved R Thornton / Second D Cowley

CARRIED

A review of Steve Smith's current position on the School Lunch Programme and the potential of continuing going forward in 2022 be held in Term 3

9.2 Review school crest

In line with an ongoing trend to drop Latin, including at NCEA Level 1, Richard proposes we review the use of Latin on the school crest, recommending that the Latin *In Caelum Ascende* is replaced with *Te Reo Maori*. Suggestion to go out to the school and community for voice as part of a review.

Moved R Thornton / Second D Cowley

CARRIED

That the Board agree to proceed with the review to replace Latin wording in the school crest to *Te Reo Maori*

9.3 SSS ERO review update

Further work to do but the team acknowledged the work we have done so far. A process to 'REWAlise some of the processes and policies.

Steve acknowledges the effort of Barbara Ngawati-Salaivao, Kim Millwood and the team to ensure that this review process and changes have been executed.

10. PERSONNEL (including in committee)

Moved S Smith/R Thornton

Moved into in-committee at 6:52 pm

CARRIED

That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

Moved S Smith/ Second R Thornton

Moved out of in-committee at 6:57 pm

CARRIED

That the board move out of in-committee

Meeting concluded at 6:58pm

Future Board Meeting Dates:

Finance Meeting – Friday 28 May 2021, 7:30am

Board Meeting – Monday 31 May 2021, 5:00pm

CHAIRPERSON

DATE

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