



**Manurewa High School  
Board of Trustees Meeting  
Teams Meeting, 5:00pm  
Tuesday 26 October 2021**

## Minutes

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Present: Steve Smith – *chair*  
Aviu Aviu, Talia Brown, Donna Cowley, Pete Jones, Julie Lockie, Joanna Long, Lexy Derby-Ngawaka, Mitlesh Prasad, Richard Thornton, Leanne Gibson, Ryan King

In attendance: Sarah Davies – *minutes*

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Opening Karakia

### 1. APOLOGIES:

No apologies

### 2. CONFLICTS OF INTEREST:

No conflicts of interest

### 3. SPECIAL GOVERNANCE TOPICS:

#### 3.1 Solar Panel Presentation – Mark Mathieson – Nugreen Ltd

#### 3.2 Charter 2022

The draft Charter 2022 document was presented to the Board. Further time for consultation will be occur at the SLT/BOT Charter Planning meeting this Saturday, 30 October 9am to 12pm.

Data presentation shared using data from Education Counts.

Key points; noticeable change in demographic, attendance data is a challenge as it is for most schools across the country, 2020 retention increase on 2019, suspension stats data positive against national ranking, achievement stats have increased for level 1-3 although Maori achievement sits lower than the rest of the school, destination data indicates an increase in students taking positive next steps with the 2020 data closing in on the 90% target of students taking positive next steps.

#### 3.3 Out of Zone Enrolment Update

The out of zone ballot took place on Friday 22 October under Police Supervision. 64 Year 9 students were drawn who have current siblings, seven Year 10 to Year 13, and 35 Year 9 on the waiting list which is likely to change once ballot outcome notifications are sent out and we resume back at school.

Mitlesh Prasad joined the meeting at 5:59pm

### 4. PREVIOUS MINUTES:

#### 4.1 MINUTES OF PREVIOUS MEETING

Matters Arising:

### 5. CORRESPONDENCE

No inward or out outgoing correspondence

### 6. REPORTS:

## 6.1 PRINCIPAL'S REPORT

Tabled / questions

Delayed return to school decision discussed. Return on Monday 1<sup>st</sup> November will still not be easy as there are still concerns in the community, with students and staff.

NZQA have advised that there will be no extra learning recognition credits for Auckland students. Pete has voiced his concerns and Richard is also investigating.

Staff vaccinations – SLT are working with several staff who choose not to be vaccinated and those who require their first vaccination by 15 November and two vaccinations by 1<sup>st</sup> January 2022 as per the government mandate. Pete is seeking further clarification from the Ministry as there seems to be contradictory information being provided to the school on the implications. Pete advised the Board that these staff may approach Pete to request one year's leave while they gauge the COVID situation. Pete will advise staff to submit such requests in time to be considered at the November Board meeting.

Loss of staff will put major pressure on staffing for 2022.

Further discussion on planning for the impact, staff with vaccination exemptions, data on the impact to other schools, parameters of leave, staff working from home, vaccination register template from the ministry.

### Moved P Jones / Second L Gibson

That the Principal's report is accepted

**CARRIED**

## 6.2 FINANCE REPORT

Recommendations from the Board Finance Committee, meeting held Friday 22 October 2021

- Recommend – staff be supported with a further working from home allowance – Pete to discuss with Steve
- Recommend – due to COVID and the expected surplus from 2021 – that a deficit budget be planned for 2022 in order to be able to support the effects of COVID

### Moved R Thornton / Second J Long

That the recommendations noted above are approved and the finance report is accepted

**CARRIED**

## 6.3 BUSINESS ACADEMY

Leanne advised the Board that Terry Shubkin, who has been part of the Business Academy Board since it was founded, has stood down and appointed her head of Maori Engagement for Young Enterprise Ian Musson to take her place on the Board. The maintenance of the garden over the summer term break will continue if the contracts of the current staff are renewed from 1<sup>st</sup> January 2022. The theft of the generator has caused a set-back to watering. Middlemore Foundation are trying to fund a replacement. Working on a prevention to avoid theft re-occurring.

**6.4 HEALTH & SAFETY** – Health & Safety meeting scheduled tomorrow afternoon to finalise a Covid response plan for return to work. Julie will report back once finalised.

**6.5 Student Report** - nothing to report

**6.6 Staff Report** – Progressing on the election nomination process

## 7. POLICIES FOR REVIEW:

**6.1 Harassment**

**6.2 Religious Education**

**6.3 Maaori Educational Success**

Approval required by the end of Term 4

**8. TRIPS:**

No trips

**9. GENERAL BUSINESS**

**8.1 Steve Smith SLP Position**

An application to extend Steve Smith’s position as School Lunch Programme Coordinator for the remainder of the contract, being another 2 years, needs to be submitted to the Ministry.

The Board are required to pass a resolution in agreement.

**Moved J Long / Second L Gibson**

**CARRIED**

That the Board approve of Steve Smith continuing as School Lunch Programme Coordinator for the remainder of the contract, being another 2 years.

Ryan King left the meeting at 6:34pm

**10. PERSONNEL (including in committee)**

**Moved S Smith/Second R Thornton**

*Moved into in-committee at 6:38 pm*

**CARRIED**

That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

**Moved S Smith/Second R Thornton**

*Moved out of in-committee at 6:45 pm*

**CARRIED**

That the board move out of in-committee

**Meeting concluded at 7:05 pm**

**Future Board Meeting Dates:**

Finance Committee Meeting – 19 November 2021 - 7.30am

Board meeting – 22 November 2021 – 5:00pm

**CHAIRPERSON**

**DATE**

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