



Minutes

Present: Steve Smith – *chair*
Talia Brown, Leanne Gibson, Pete Jones, Ryan King, Julie Lockie, Joanna Long, Mitlesh Prasad, Velma Siteine, Richard Thornton

Opening Karakia

1. APOLOGIES:

Donna Cowley, Lexy Derby-Ngawaka
Moved J Long / Second V Siteine
That the apologies noted above are accepted

CARRIED

2. CONFLICTS OF INTEREST:

None currently

3. SPECIAL GOVERNANCE TOPICS:

3.1 Manu Whenua & Mana Pasifika positions on the Board

Discussed previously and agreed this what we were going to do. Consultation with Manu Whenua and Mana Pasifika needs to happen. Suggested that they would nominate a person on the Board for those positions. Have we consulted with the community on this? Brief discussions have been held. Suggested that consultation with the community be drawn up by the Board informing of the 5-parent elected representative positions, two co-opted positions for the Business Academy and a position for Manu Whenua and Mana Pasifika. Suggested a Memorandum of Understanding be drawn up. These positions are a representation of the groups. Would it be a parent from school – not necessarily it would be Manu Whenua's responsibility to elect someone. Will we be inviting anyone to come to the next Board meeting to see what it is like? Maybe too soon as we will still be in a virtual meeting situation but can be put out to the group. The groups will nominate a person from the group. What are the two groups? Mana Pasifika is a group of parents and interested Pasifika community, Manu Whenua is all the hapu that support our kura – we would have to discuss with them from their own protocols how this would work. Co-option would need to be after the election, but the Memorandums need to be in place prior to the election. What is the purpose of these position? To ensure by design and not by default that we have representation from these two groups on the Board. In the communication could people be advised of how they can join these groups? One possible next step to invite the groups to the next Board meeting to discuss. Tukahia Ngataki is the staff Manu Whenua representative and Ted Ngataki, and Mana Pasifika – contact with Pennie in the first instance. Meetings are being held with groups this week that the information could be shared then. Steve and Pete to meet with Tukahia and Pennie about the next steps. The main thing is to have things set up before the elections take place.

4. PREVIOUS MINUTES:

4.1 MINUTES OF PREVIOUS MEETING

Matters Arising: Query on number of staff who opted into the flu vaccination?

- 89 flu vaccinations given at school
- Draft letter to NZQA – draft in Teams folder to be signed off tonight and to be sent to NZQA and Ministers as soon as possible

Moved Richard Thornton / Second Velma Siteine

CARRIED

That the minutes and public excluded minutes of the previous meeting held 30 May 2022, having been distributed, are approved with one amendment as noted

5. CORRESPONDENCE

Out-going letters regarding discipline
Outwards correspondence endorsed

Moved Richard Thornton / Second Talia Brown

CARRIED

Richard suggested the finance committee investigate the meeting fees for multiple meetings per day if there is a large number of discipline meetings in future.
Finance to come back with a recommendation.

6. REPORTS:

6.1 PRINCIPAL'S REPORT

Matariki update – dawn blessing held.

Covid update – first day we had no teaching staff off with COVID since February

Rostering this week one day with year 10 and Year 11.

Opening of the new building – information shared – opening 2 September 2022 – 11am – 2pm, Prime Minister opening and focus on students.

Board and Business Academy need to decide the signage and the positioning of the signage.

Air purifiers covered in finance.

Leadership for term 3 – Katie Spraggon and Nichola McCall to step up to Acting Principal role and Ed Hendrikse stepping into a DP role.

Sabbatical information in Teams and continually being updated. Funding received from various other organisations towards Pete's sabbatical.

SPANZ information in Teams folder.

Business Partners – successful meeting with some new business partners.

Drivers Licence Programme – covered in finance.

Staff visit to ARA site at the airport.

Charter progress, personnel appointments, roll and attendance shared in Pete's report.

Monthly highlights folder shared.

Students 360 – do they have to be current students and do they have to be in the programme – not sure. Pass any details to Ryan and he might be able to help.

Business Academy resourcing – new team member Stacey is being funded from the Community Grant and has started.

Moved Pete Jones / Second Joanna Long

CARRIED

That the Principal's report is accepted

6.2 FINANCE REPORT

Recommendations from the Board Finance Committee, meeting held Thursday 23 June 2022

- **Recommend:** Support for student Marima Lay for national badminton competition be given - \$500

- **Recommend:** Support for Taylynn and Melrose Morete be given for Waka Ama International competition - \$500 each with possibility of \$500 each for international costs if needed
- **Recommend:** To continue with the student drivers licence programme until the end of 2022 if no further funding is received from MSD. School contribution could be up to \$40,000. Moving forward into 2023 and onwards funding from other areas in the budget could be used to keep this programme going if no further outside funding is found
- **Recommend:** To support the Cadenza REWaken Choir trip to Rotorua the amount of \$12,000 which was unused from their budget last year. Once budget is fully confirmed an additional amount of \$3,000 can be used for the trip. Students will also need to fundraise a portion of the cost.
- **Recommend:** Air purifiers for each classroom. MOE have funded 13 units, but Pete has found some units that eliminates the COVID virus and also will be a good help with the flu virus protection. Harder to ventilate classrooms in winter so these purifiers will help. Approximate cost \$40,000 TBC with ongoing filter replacement costs 12-15 monthly.
- **Recommend:** The boys Rugby League 1st XIII trip to Rotorua to compete in a National Tournament to be supported by \$500 per student. Students will still need to fundraise once final budget confirmed. This tournament is a national level so will be different than other teams travelling to tournament week who have not won the right to participate in a National Tournament, who therefore will not be entitled to receive this funding.
- **Recommend:** Two guidance programmes that have been funded from COVID funding continue for the remainder of the year at a cost of \$12,000. Relates to student engagement.
- **Recommend:** That we continue to be in the MOE donation scheme that allows us to be funded for extra student curriculum related expenses, therefore not asking for a school donation / fee from whaanau

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Property details in the finance committee minutes in the finance Teams folder.

Moved R Thornton / Second Velma Siteine

CARRIED

That the recommendations above are approved and the finance report is accepted

Thanks from the Board for the work happening in the finance space. Pete thanks the Board for the support of the requests.

6.3 BUSINESS ACADEMY

Report to be taken as read. Great feedback from the Matiriki celebrations at Manukau – we were proud to be part of it. Leanne’s connections with WESTPAC – Pete been invited to present at Wellington during his sabbatical.

6.4 HEALTH & SAFETY

Next meeting Term 3

6.5 Student Report – No report

6.6 Staff Report – No report

7. POLICIES FOR REVIEW:

7.1 Healthcare

7.2 Behaviour Management

Approval required by the end of Term 4

8. TRIPS:

- 8.1 02OE Rotorua Trip – approved via email
- 8.2 03TAUS Pinnacles DOE – approved via email
- 8.3 TRF Careers Camp – 11/7/22-16/7/22 - Bruce Pulman Lodge
- 8.4 TRF Juniors Camp – 18/7/22-22/7/22 - Ruakaka
- 8.5 03HPS Tough Guy and Girl – 30/6/22-1/7/22 - Whatawhata
- 8.6 YES Entrepreneurs in Action – 20/6/22-3/7/22 - Wellington
- 8.7 Rugby League 1st XIII Boys – 29/8/22-3/9/22 - Rotorua
- 8.8 Rugby League 1st XIII Girls – 30/8/22-2/9/22
- 8.9 Polycation Choir – 20/8/22-23/8/22 - Rotorua
- 8.10 1st XV Rugby – 8/7/22-9/7/22 - Ruakaka

Moved Joanna Long / Second Velma Siteine
That the above trip is granted preliminary approval

CARRIED

9. GENERAL BUSINESS

Nothing currently

10 PERSONNEL (including in committee)

Moved S Smith / Second R Thornton *Moved into in-committee at 6.07pm*
That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

CARRIED

Moved S Smith / Second R Thornton *Moved out of in-committee at 6.31pm*
That the board move out of in-committee

CARRIED

Best wishes to Pete for his sabbatical for Term 3 – enjoy the time and take a bit of rest time.

Meeting concluded at 6:35pm

Future Board Meeting Dates:

Finance Committee Meeting – Friday 22 July 2022 - 7.30am
Board meeting – Monday 25 July 2022 – 5:00pm

CHAIRPERSON

DATE

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