



**Manurewa High School
Board of Trustees Meeting
Board Meeting Room, 5:00pm
Monday 25 July 2022**

Minutes

Present: Steve Smith – *chair*
Talia Brown, Donna Cowley, Leanne Gibson, Ryan King, Julie Lockie, Joanna Long,
Nichola McCall, Velma Siteine, Katie Spraggon, Richard Thornton

In attendance: Sarah Davies – *minutes*

Opening Karakia

1. APOLOGIES:

Pete Jones

Moved V Siteine

That the apologies noted above are accepted

2. CONFLICTS OF INTEREST:

None currently

3. SPECIAL GOVERNANCE TOPICS:

3.1 Curriculum Update

Presented by Nichola McCall and Katie Spraggon.

4. PREVIOUS MINUTES:

4.1 MINUTES OF PREVIOUS MEETING

Matters Arising: None currently

Moved Richard Thornton / Second Joanna Long

CARRIED

That the minutes and public excluded minutes of the previous meeting held 27 June 2022, having been distributed, are approved with one amendment as noted

5. CORRESPONDENCE

Outgoing correspondence only

Moved Leanne Gibson / Second Velma Siteine

CARRIED

That the outward correspondence is endorsed.

6. REPORTS:

Katie Spraggon left the meeting at 5:25pm to attend an urgent phone call

6.1 PRINCIPAL'S REPORT

Tabled / questions

Referring to the attendance data in the report, Talia Brown raised the consistent 200+ students absent on Wednesday's and questioned

How are we ensuring that waananga is meeting the needs of the students if so, many students are absent on this day of the week?

What is the reason this day has the lowest attendance?
How is this supporting students working on merit achievement?
We are anticipating that in waananga students are learning skills that cross over/
support them into gaining merit achievement.
Through our learner profile our community are telling us that they want a variety of
learning experiences and opportunities.
Katie Spraggon will take the above feedback to the Waananga team to consider in
their 2022 review and planning for 2023.

Moved Katie Spraggon Nichola McCall / Second Ryan King

CARRIED

That the Principal's report is accepted

6.2 FINANCE REPORT

Recommendations from the Board Finance Committee, meeting held Friday 22 July 2022

- **Recommend:** Girls Rugby League Team request for support for tournament in Rotorua. Excess funds not required for the Rugby Boys League Team will be returned to school - \$2,200. These funds have not been needed as the fundraising has been so successful. Recommending that these surplus funds go to the Girls Rugby League team plus \$70 per head.
- **Recommend:** to proceed with sail replacement maximum of \$10,000, once quotes have been fully checked RT/SS
- **Recommend:** Send thank you note to staff working over holidays – appreciation for being on top of projects. Considerable effort has been put in by support staff to ensure school is ready for the new term

Moved R Thornton / Second Leanne Gibson

CARRIED

That the recommendations from the Board Finance Committee meeting held 22 July 2022, as noted above are approved and the finance report is accepted

Moved R Thornton / Joanna Long

CARRIED

That the finance report for July 2022 is accepted

Katie Spraggon returned at 5:43pm

6.3 BUSINESS ACADEMY

Naming of the H Block Building.

Leanne Gibson raised that we have the naming from Mana Whenua but where are we at with the English naming on the outside of the building?

Pete Jones has asked for the name on the outside of the building to be made in the recycled material green material from Critical Design, to represent pounamu.

Leanne Gibson queries if the naming gifted from Mana Whenua is the only name on the outside of the building?

To be discussed further under General Business.

6.4 HEALTH & SAFETY – No report

6.5 Student Report – No report

6.6 Staff Report – feedback on NZSTA funded PL in Waitangi, attended by Velma Siteine and Richard Thornton.

Velma Siteine states that before we do anything with our students, we go through it ourselves as a staff. Velma recommends that if staff want to get a true understanding of our indigenous framework, would be advisable to visit Waitangi and soak in the history.

Steve Smith suggests we apply to NZSTA for further opportunities for Board members and/or SLT to participate in the same PL. Richard suggests all new board members should complete as part of induction.

7. POLICIES FOR REVIEW:

7.1 Healthcare

7.2 Behaviour Management

Approval required by the end of Term 3

8. TRIPS:

8.1 O2OED Hillary Outdoors – Tongariro 7 to 12 August 2022

8.2 Football 1stXI – Whangarei – 29 August to 2 September 2022

Moved Velma / Second Richard Thornton

That the above trips are granted preliminary approval

CARRIED

9. GENERAL BUSINESS

9.1 Swimming Pool Proposal

Swimsation have been working with the school on how the change rooms and pool cover proposal could be built. Swimsation are prepared to support the school with sponsorship or fundraising applications. They are confident that a key sponsor could be secured. Swimsation proposes that we get an accurate plan and initial plan developed, including costing, at a cost of approximately \$5,000. This could then be used in seeking funding sponsorship. The contract would be between the school and the sponsorship company, and the funding agreement would be between the school and the contractor.

Moved Steve Smith / Second Joanna Long

The Board approves an accurate initial plan for change rooms and pool cover is developed at a cost to the school

CARRIED

9.2 H Block Signage – finalise

Part one – the gifted mana whenua name and the greenstone-coloured material used for signage on the outside are agreed by the Board.

Part two – how to incorporate Business in the naming of the building.

Discussion on second part and what was previously decided.

Noted in the Board meeting of 28 March 2022;

Decision: The Board agree to Te Pae Tata, the purpose is as the Business Academy and Learning Centre. Need to ensure that this meets tikanga protocol. Suggestion to include a plaque to acknowledge John Hynds contribution and the Alex Maich Library.

Board decision at this meeting - Business and Learning Hub agreed name to go on the outside of the building somewhere. We will appoint an expert to advise their recommendation on the name placements on the outside of the building, providing them with all the context (past) to this point. This will ensure that Business and Learning Hub is not seen as a translation of Te Pae Tata if placed underneath the mana whenua name.

Richard suggests advising Pete of the above decision that Business and Learning Hub to be sign written on the outside of the building. The story of Te Pae Tata and the collaboration story of the Business Academy mahi and names of the Business Academy Board to be is displayed inside the building. Leanne will generate the building story and request will be made to Barbara Ngawati-Salaivao to merge the two stories together. This could include reference to the Alex Maich Library. If wall space is at a premium – could be a recurring graphic on digital screens within the hub.

Moved Steve Smith / Second Richard Thornton

CARRIED

That the Board agree to update the previous version of the building name as noted in meeting minutes of 28 March 2022 to Business and Learning Hub

Ryan King left the meeting at 6:56pm

10 PERSONNEL (including in committee)

Moved S Smith/Second R Thornton

Moved into in-committee at 6:56 pm

CARRIED

That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

Moved S Smith/Second R Thornton

Moved out of in-committee at 7:05pm

CARRIED

That the board move out of in-committee

Meeting concluded at 7:05pm

Future Board Meeting Dates:

Finance Committee Meeting – Friday 26 August 2022 - 7.30am

Board meeting – Monday 29 August 2022 – 5:00pm

CHAIRPERSON

DATE

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