



YEAR 9

ENROLMENT APPLICATION FORM 2023

Manurewa High School has an approved scheme in place to avoid overcrowding. It is your responsibility to read and adhere to the enclosed information relating to **In Zone Enrolment Terms and Conditions** to ensure you are aware of our enrolment process and the documentation that is required.

AN INCOMPLETE APPLICATION WILL NOT BE PROCESSED.

The following documents **MUST BE ATTACHED** when submitting this application.

- Full **NZ Birth Certificate or NZ Passport** - *photocopy only*
- Parent/Caregivers Proof of address** must be current – **less than 6 months** - with your (parent/caregiver's) name and address from a **Government Department**, e.g. IRD, NZTA, Housing NZ, Work & Income or a power or telephone account—if these accounts are emailed to you, you can print them off as most have the address on them. We will also accept a Statutory Declaration to confirm your address. (**We do not accept the following** — bank or insurance statements, Fundraising organisation letters or parcel delivery slips)
- If you are **not** the student's biological parent we will require proof that the student is allowed to stay with you e.g. a Statutory Declaration from the Manukau Courts **OR** an official Court/Oranga Tamariki document.
- Proof of Residency** (*non-NZ born*) and **Passport / Birth Certificate Evidence**
Resident Visa / Student Visa / Work Visa
- Medical Form** (*blue*) completed and signed by parent/guardian

The following supporting documents **can be attached** when submitting this application.

- Immunisation record.** Please let us know if the student is not immunised.
- Latest school Report** (*copy only*)

ENROLMENT ZONE REGULATIONS

Out of Zone Application Closing Date

Wednesday 7 September 2022

Ballot drawn on Wednesday 14 September 2022

Note: A change of address to an out of zone address before the start of school year can make an in-zone enrolment invalid.

An incomplete application will not be included in the Ballot

An enrolment can be refused/cancelled by Manurewa High School if incorrect information regarding the student is given on this enrolment application.

The information on this form is collected and used by the school in educating your child, and for associated school activities. It is available to all staff of the school and to members of the Board of Trustees. Please advise the school if you have any concerns about disclosure of any of the information within the school.

*You have the right to request access and to request correction of information held about you by the school. We would be grateful if you could contact the school office if any details need to be changed, **in particular contact details, i.e. address, email and phone numbers.***

For Office Use Only

All documents received: Y / N Date Received: _____

Staff Signature: _____

STUDENT DETAILS			Student No
Student's Legal First Name/s		Student's Legal Last Name	
Preferred First Name		Preferred Last Name	
Date of Birth		Gender	
Country of Birth		Country of Citizenship	
Previous School			
Is this a re-enrolment?	<input type="checkbox"/> Yes / <input type="checkbox"/> No		
Has the student been excluded / suspended	<input type="checkbox"/> Yes / <input type="checkbox"/> No		
Siblings currently at Manurewa High School (brothers and sisters -please list names)			
Siblings previously at Manurewa High School (brothers and sisters – please list names)			
Child of former student (parent – please list names)			
CULTURAL IDENTITY - This information is required by the Ministry of Education.			
Please tick the relevant boxes. Specify where indicated – e.g. Samoan <input type="checkbox"/> Maaori <input type="checkbox"/> NZ European/Pakeha <input type="checkbox"/> Other European Specify _____ <input type="checkbox"/> Pasifika Specify _____ <input type="checkbox"/> Asian Specify _____ <input type="checkbox"/> Other Specify _____ If New Zealand Maaori, please list Iwi (up to three) Iwi: _____ Iwi: _____ Iwi: _____ Languages used at home: _____		Born in New Zealand? <input type="checkbox"/> Yes / <input type="checkbox"/> No If the student was NOT born in New Zealand, answer the following questions: Approximate date of arrival in New Zealand: _____ Is the student a: (please tick) <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Holder of a domestic student visa If the student is a permanent resident or holder of a current domestic student visa please complete these questions: Passport No: _____ Visa No: _____ Expiry Date (student visas only): _____ Have you attended a school outside of NZ in the last 5 years? <input type="checkbox"/> Yes / <input type="checkbox"/> No If yes, where? _____	
HOME DETAILS			
The student's 'Primary Residence' is where the student mostly lives and determines whether the student is living in or out of zone. <i>All caregivers (primary and secondary) will be entitled to the same information and access (unless a Court Order is provided). If there is a 50/50 custody arrangement, the caregivers must decide who to list under the main residence. Caregivers are treated equally, apart from the main residence which will be sent invoices/statements; be sent absence texts; will usually be contacted first before trying the alternate residence.</i>			
Full Home Address			
Postcode		Home phone number	
The student lives with Parent(s) <input type="checkbox"/> Guardian(s) <input type="checkbox"/> Caregiver(s) <input type="checkbox"/>			
Mother/Caregiver/Grandparent/Step Parent (please circle)		Father/Caregiver/Grandparent/Step Parent (please circle)	
Full Name (Mrs/Ms/Miss)	Full Name		
Mobile Phone No	Mobile Phone No		
Email address	Email address		
Occupation	Occupation		
Work Phone No	Work Phone No		
Work Place	Work Place		

Parents NOT LIVING at the same address as student

A natural mother or father not living with a child is entitled to vote in Board of Trustees elections. Please name here any such person you wish the school to recognise. Please note school reports may be sent via email if an email address is supplied.

Mother's Full Name	Father's Full Name
Home Phone No	Home Phone No
Mobile No	Mobile No
Email address	Email address
Home Address	Home Address
Workplace Phone No	Workplace Phone No

Custody/access arrangements which the school should be aware of:**Alternative Contact**

Please nominate another contact person in case we cannot get in touch with any of the caregivers listed previously.

Name	Relationship to student
Home	Mobile

MEDICAL DETAILS

Family Doctor	Family Dentist
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Are there any health, social or learning needs that we should be aware of to support the student's education?
 Yes / **No**

Has the student received extra learning support at their previous/present school **Yes** / **No**

Please share details here if you ticked yes above -**Manurewa High School – School Lunch Programme 2023**

Manurewa High School was fortunate enough to be included in the Ministry of Education School Lunch Programme for 2022. We are proud to announce that the lunch programme will also be provided for 2023. The meals that will be served will meet the Ministry's healthy and nutritional standards and guidelines. An example of the meals we will be serving are chicken rice bowl, wraps, salads, sandwiches, and rolls with hot meals being introduced in the winter months. The school will no longer run a canteen, but the café will still be operating.

If your child requires a 'special dietary' meal – i.e. Halal, gluten or dairy free or vegetarian please can you indicate in the tick boxes below.

Please tick the relevant boxes.

Specify where indicated – e.g. Dairy Free

- | | |
|--|-------------------------------------|
| <input type="checkbox"/> No special dietary requirements | <input type="checkbox"/> Halal |
| <input type="checkbox"/> Gluten Free | <input type="checkbox"/> Dairy Free |
| <input type="checkbox"/> Vegetarian | <input type="checkbox"/> Vegan |
| <input type="checkbox"/> Food Allergies | Specify: _____ |

If you have any queries regarding the school lunches, please email schoollunches@manurewa.school.nz advising us and we will get back to you. Please include the student's full name and a contact phone number.

Manurewa High School – Maaori Whaanau Class

Has your child attended Kura Kaupapa or Maaori Bilingual? **Yes** / **No**

If yes, when was their last year and what was the name of the Kura Kaupapa or Maaori Bilingual?

Do you want your child to be placed in a Maaori Whaanau Class? **Yes** / **No**

If yes, you **must select** at least one of the following options to participate in:

- | | |
|--|------------------------------------|
| <input type="checkbox"/> Te Reo Maaori | <input type="checkbox"/> Waananga |
| <input type="checkbox"/> Mau Rakau | <input type="checkbox"/> Kapa Haka |

