



**Manurewa High School  
Board of Trustees Meeting  
Board Meeting Room, 5:00pm  
Tuesday 27 September 2022**

## Minutes

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Present: Julie Lockie – *chair*  
Talia Brown, Leanne Gibson, Penina Ifopo, John Ikinupe, Sarai Makara-Moreland,  
Faaolaina Mana’o, Ryan King, Nichola McCall, Velma Siteine, Katie Spraggon, Richard  
Thornton

In attendance: Sarah Davies – *minutes* Tukahia Ngataki - Whakatau

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Opening Karakia

### 1. APOLOGIES:

Pete Jones

**Moved Richard Thornton / Second Talia Brown**

**CARRIED**

That the apologies are accepted

### 2. CONFLICTS OF INTEREST:

None currently

### 3. SPECIAL GOVERNANCE TOPICS:

#### 3.1 Whakatau

Tukahia Ngataki left the meeting at 5:40pm

#### 3.2 Tour of the school

#### 3.3 Election of Presiding Member (Chairperson) and Deputy Chairperson

Chairperson election

Julie Lockie calls for nominations for Chairperson

Nomination received for Talia Brown by Talia Brown /Second Richard Thornton

Nomination received for Penina Ifopo by Velma Siteine / Second John Ikinupe

Nomination received for Richard Thornton by Leanne Gibson / Second Katie Spraggon

No Further nominations. Nominations closed.

Vote conducted. Vote counted by Julie Lockie and Sarah Davies.

Vote result sees Penina Ifopo elected Chairperson.

Penina Ifopo accepts the appointment. - meeting continued under the chair of Julie Lockie as requested by Penina.

Deputy Chairperson election

Nomination received for Richard Thornton by Talia Brown /Second Velma Siteine

Nomination received for Talia Brown by Richard Thornton / Second Leanne Gibson

No Further nominations. Nominations closed.

Vote conducted. Vote counted by Julie Lockie and Sarah Davies.

Vote result sees Richard Thornton elected Deputy Chairperson.

Richard Thornton accepts the appointment - meeting continued under the chair of Julie Lockie as requested by Penina.

#### 3.4 Sub-committees - finance/property and discipline

Finance/property meetings held the Friday prior to the Board meeting at 7:30am.

Richard Thornton happy to continue in the role and coach another board member to take over.

Discipline meetings held when required and sometimes at short notice.

Faaolaina Mana’o, and John Ikinepe to form the discipline sub committee with support from Richard to enable transitioning into the role.

**3.5** Te Ara o Tawhaki induction – carried over to the next meeting

#### **4. PREVIOUS MINUTES:**

##### **4.1 MINUTES OF PREVIOUS MEETING held 29 August 2022**

**Matters Arising:** addition to minutes of resolution to apply to Trillian Trust for school blazers and ties - \$7,652.17

**Moved Richard Thornton / Second Velma Seitene**

**CARRIED**

That the minutes and public excluded minutes of the previous meeting held 29 August 2022, having been distributed and with addition above, are approved

#### **5. CORRESPONDENCE**

No correspondence currently.

#### **6. REPORTS:**

##### **6.1 PRINCIPAL’S REPORT**

Tabled / questions

Discussion about attendance and the complexity that surround our attendance rates.

**Moved N McCall, Katie Spraggon / Second Richard Thornton**

**CARRIED**

That the Principal’s report is accepted

Julie Lockie seeks agreement to continue the meeting beyond the agreed 2-hour threshold to enable meeting to proceed beyond 7:00pm. Board unanimously agree.

##### **6.2 FINANCE REPORT**

Recommendations from the Board Finance Committee, meeting held Friday 23 September 2022

- Recommend: The gas contract as prepared by Total Utilities be accepted from Nova Gas.
- Additional recommendation requested at this meeting – replace the Café freezer

**Moved R Thornton / Second Penina Ifopo**

**CARRIED**

That the recommendations from the Board Finance Committee meeting held 23 September 2022 and additional recommendation as noted above, are approved and the finance report is accepted

**6.3 BUSINESS ACADEMY** – tabled as read with discussion

**Moved Leanne Gibson / Second Talia Brown**

**CARRIED**

That the Business Academy report is accepted

##### **6.4 HEALTH & SAFETY**

##### **6.5 Student Report**

## 6.6 Staff Report

Velma fed back about the term being a tiring term. Staff have rallied around to support each other to ensure we 'hold the line'.

## 7. POLICIES FOR REVIEW:

- 7.1 Healthcare
- 7.2 Behaviour Management

## 8. TRIPS:

7.1 02OED Pinnacles Trip – Coromandel – 31/10/22-1/11/22

**Moved Richard Thornton / Second Talia Brown**

**CARRIED**

That the above trip is granted final approval

## 9. GENERAL BUSINESS

9.1 Appoint of voting delegate at NZSTA Special General Meeting

**Moved Richard Thornton / Second Talia Brown**

**CARRIED**

The Board appoint Penina Ifopo voting delegate at NZSTA General Meeting

## 10. PERSONNEL (including in committee)

**Moved Talia Brown /Richard Thornton**

*Moved into in-committee at 7:20pm*

**CARRIED**

That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

**Moved Richard Thornton / Talia Brown**

*Moved out of in-committee at 7:39pm*

**CARRIED**

That the board move out of in-committee

Discussion on the progress of co-opting a Mana Whenua and Mana Pasifika Board member. Progress will be made upon Pete Jones return in Term 4.

**Meeting concluded at 7:41pm**

**Future Board Meeting Dates:**

Finance Committee Meeting – Friday 21 October 2022, 7:30am

Board Meeting – Tuesday 25 October 2022, 5:00pm

**CHAIRPERSON**

**DATE**

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