



Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 25 August 2025

Meeting Minutes

Present:

Talia Brown– *Co Presiding Member*

Donna Cowley, Penina Ifopo, Ryan King, Laina Mana'o, Arnav Prasad, Richard Thornton, Pete Jones

Board Secretary – Manaia Lau

Opening Karakia

1 APOLOGIES:

Michael Trevelyan

John Ikinepe

Tori Ngataki

Laina Mana'o (late)

Moved Donna Cowley / Arnav Prasad

CARRIED

That the above apologies be accepted

2 CONFLICTS OF INTEREST:

None currently

3 SPECIAL GOVERNANCE TOPICS:

3.1 Recognition of retiring Board members

Acknowledgement from Talia Brown to Richard Thornton

Thanked Richard for over nine years of service to our students, staff, whaanau and wider community especially in the Finance; supporting the principal; advocacy in various spaces etc; guidance over the years re: BOT issues and matters has been much appreciated.

Acknowledgement from Talia Brown to Penina Ifopo

Thanked Penina for her mahi & service to our students, staff, whaanau and wider community especially our Pasifika students and community re: BOT issues and matters has been much appreciated.

3.2 Proposed NCEA changes

Significant changes outlined by the government regarding NCEA and their decisions to replace NCEA. Concern that our community is not fully aware of the impact re: the importance of NCEA, the impact of changes of the curriculum and how assessments are carried out.

Several matters discussed:

- 3.2.1 Unsure as to the rationale and nature of meaningful consultation with the community



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- 3.2.2 Equity issues and inclusiveness concerns – that Maaori, Pasifika, neuro-diverse etc. students will be significantly disadvantaged with these changes
- 3.2.3 NCEA replacement rather than NCEA improvement
- 3.2.4 Needing clarity of the curriculum before the redesign of the assessment processes

Recommendation:

Pete to share letter with parents and include an introductory paragraph to outline main points – to encourage submissions and feedback on the changes.

Also look to do translations into the various languages

Letter to parents – summary with Pete leading a paragraph to outline the main points

4 PREVIOUS MINUTES:

MINUTES OF PREVIOUS MEETING held 28 July 2025

Matters Arising: none

Moved Penina Ifopo / Arnav Prasad

CARRIED

That the minutes and public excluded minutes of the previous meeting held 28 July 2025, having been distributed, are approved

5 CORRESPONDENCE

The correspondence on the attached schedule given to the Board is received and ratified

Moved Donna Cowley / Penina Ifopo

CARRIED

The correspondence on the attached schedule given to the Board is received and ratified

6 REPORTS:

6.1 Principal's Report

Tabled / questions on discussion points

- **NCEA Progress & Tracking**

Reflecting on current Numeracy data

- **NCEA Government Announcement**

Impact on staffing; re PPTA document

- **10YPP Ministry Property Hui update**

Pete met with MOE re: Manurewa High School is not on the priority to get more classrooms.

No school in the high equity index received their request for extra classrooms – OIA put through to

We are already down 11 classrooms and need more.

Our property advisor is supporting us and application to do the supplementary funding (due in an answer in September) or they decide to give us classrooms next year.

Links to out of zone – discussion re: definition as out of zone (in zone and then moved out of zone so siblings could still be keep them together)

Zone issues – shared zone with James Cook High School

- **Trades Academy Case Study**

Refer to report

- **Language Weeks**

- **Unspoken Choir Big Sing Cadenza Rotorua**

- **#mhsmonthlyhighlights**

Moved Pete Jones / Laina Mana'o

CARRIED

That the Principal's report is accepted



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6.2 Finance Report

- **Note:** Discussed recent government education policy changes, focusing on the shift in assessment system, the use of AI, and the implications for high and low equity index schools, highlighting concerns about equity, staff retention, and the consultation process.
- **Note:** The Finance Committee reviewed a request from staff members regarding the continuation of KiwiSaver contributions beyond the age of 65. The committee considered the financial implications, policy precedents, and potential alternatives for staff retention.
- The Finance Committee declined the request for ongoing KiwiSaver contributions after age 65.
- The Principal and Finance Manager will review such requests on a case-by-case basis, with a focus on staff retention strategies that do not place significant financial pressure on the school.
- If necessary, details of individual cases and proposed approaches will be reported back to the Finance Committee for further consideration.
- **Note:** The Finance Committee reviewed updates on ongoing property projects, including the roundabout surveyor and learning support coordination space, and discussed the school's ongoing classroom shortage and interactions with the Ministry regarding additional classroom funding.
- **Note:** The Finance Committee discussed the upcoming board transition, with Richard confirming his intention to step down but agreeing to assist the transition and attend one more meeting to support continuity.

That the following grant applications be approved

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|-------------------------------|--|
| ○ O Trillian Trust | To purchase 10 x digital panels \$37,500 |
| ○ Akarana Community Trust Ltd | To purchase 10 x digital panels \$37,500 |
| ○ Grassroots Trust | To purchase 50 x laptops \$70,400 |
| ○ Rano Community Trust | To purchase 10 x digital panels \$37,500 |
| ○ Four Winds Foundation | To purchase 50 x laptops \$70,400 |
| ○ BlueSky Community Trust | To purchase 10 x digital panels \$37,500 |

Moved Richard Thornton/Penina Ifopo

CARRIED

That the recommendations above from the Board Finance Committee meeting held 21 August 2025, and applications for approval are approved and the finance report is accepted

6.2 Business Academy Report – no report

6.3 Health & Safety -no report

6.4 Student Report – no report

6.5 Staff Report – no report

7 POLICIES FOR REVIEW:

- Safety Checking
- Police Vetting
- Missing Student Procedure



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8 TRIPS:

<i>Overnight Trips</i>	<i>Dates</i>	<i>Location</i>	<i>Information</i>	<i>EOTC stage</i>
The Rising Foundation Term 3 Camp	22/09/2025- 26/09/2025	Christian Youth Camp 148 Waingaro Road, Ngāruawāhia 3720	45 students; 3 staff Term 3 will see all 4 schools come together, culminating their learnings throughout the term in a collective camp focussing on our theme CHOICE stemming from our Core Pillar: INSIGHT. This term The Rising Foundation is focused on imparting wisdom and practical tools that help our students become aware of the impact of choices made by us, made for us or made against us. This camp will provide a space for students to hear testimonies from our staff/volunteers about the impact of choices made in their lives, workshops that will equip our students with the tools to know how to make informed decisions or how to deal with choices made for us and ultimately to empower them to know that there is always a choice and the choice is theirs to make.	Initial BOT approval 11/08/2025 Final BOT approval
1 st XV Rugby Tournament	24/8/2025 – 27/8/2025	Napier Old Boys Marist Rugby Club Hawkes Bay	30 students; 3 staff	Initial BOT approval – 11/08/2025 Final BOT approval
Samoa Malaga	17/9/2025- 27/9/2025	Western Samoa	11 students; 4 adults Savaii - Tanu Beach Fales Accommodation located on the beach - students will only swim once in Savaii after all the activities are completed. Savaii activity to Afu A'au waterfall - students will swim but not in the waterfall area, little body of water. Savaii activity to Sato'alepai swim with the turtles - it is a water activity but only feeding of turtles NO swimming. Upolu - Tanoa hotel Hotel has a pool but there will be no swimming. Trip to Piula Cave pools - there is swimming but no students are permitted to swim into the cave Lalomanu beach - trip to Lalomanu, there is swimming but only for students who are confident swimmers	Final BOT approval
1 st XIII League Nationals	28/8/2025- 31/08/2025	Manurewa High School	24 students; 2 staff Overnight stay at school (Y2) to prepare for League Nationals being held during the day at Bruce Pullman	Initial BOT approval Final BOT approval
Kapa Haka Noho 1	03/10/2025- 05/10/2025	Manurewa High School	40 students; 2 staff, 3 tutors We will be practicing our Kapa Haka bracket for Te Ahurea Tino Rangatiratanga Kapa Haka competition	Initial BOT approval Final BOT approval
Kapa Haka Noho 2	09/10/2025- 10/10/2025	Manurewa High School	40 students; 2 staff, 3 tutors Overnight stay for Te Ahikaaroa Kapa Haka to prepare for Te Ahurea Tino Rangatiratanga competition	Initial BOT approval Final BOT approval



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CARRIED

Moved Donna Cowley / Arnav Prasad

That the above trips are granted initial and final approval as indicated.

9. GENERAL BUSINESS

No general business

Ryan King left the meeting

10. PERSONNEL (including in committee)

Moved Talia Brown / Donna Cowley

Moved into in-committee at 6.45pm

CARRIED

That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

Moved Donna Cowley / Arnav Prasad

Moved out of in-committee at 7.45 pm

CARRIED

That the board move out of in-committee

Meeting Actions:

Agenda Item	Action	Who	Due	Status
3.1	MOE meeting with BOT & Principal re: OOO enrolments & shared zones	JE / SP	11/08/2025	Completed with Pete Jones & MOE
9.1	Letter to NZSTA re: timing of elections	LU	Next BOT	In progress
9.3	Feedback to Manaia re: Comms Plan	BOT members	25/6/2025	Completed

Meeting concluded at 7.45 pm

Future Board Meeting Dates:

Finance Meeting 21 August 2025 8.00am

Board Meeting – 23 August 2025- 5:00pm

CHAIRPERSON

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DATE

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