



Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 3 November 2025

Meeting Minutes

Present:

Arthur Adlam, Talia Brown, Donna Cowley, Susan Miller, John Ikinepe, Pete Jones, Ryan King, Psalm Mahanga, Laina Mana'o, Tori Ngataki, Roy Fifita, Blake Wong-Ling

Board Secretary – Manaia Lulu

Opening Karakia

1 APOLOGIES:

Tori Ngataki
Laina Mana'o (late)
Psalm Mahanga

Moved Blake Wong Ling / Donna Cowley
That the above apologies be accepted

CARRIED

2 CONFLICTS OF INTEREST:

None currently

3 SPECIAL GOVERNANCE TOPICS:

3.1 Draft Annual Plan 2026

Pete went over a brief of the presentation given at the 18 October 2025 BOT-SLT Strategic Planning Day

Key points:

- Three key areas that is required: Attendance / Curriculum Design / Achievement
- All the front parts stay except for Kahui Ako (where 10 within school roles have been ended)
- Data is roll based and we have the highest amount of transiency

We have covered all the three intentions and the mahi being done will continue
Mapping the Learner Profile to the new curriculum
Assessment work needs to be aligned to the new curriculum
Three intentions

Intention 1: Culturally Sustaining Curriculum & Pedagogy: Classroom Observations

- Continue to map our curriculum to the learner profile to inform transformational pedagogy and curriculum design
- A school wide process for assessment at Year 9 and Year 10 is established which includes moderation and reporting of the New Zealand Curriculum.
- Junior Data Have all core subjects now doing assessments measured against the curriculum this year (1 per term) and clear moderation processes are being followed. There is much greater consistency within and between subjects.



Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 3 November 2025

- 2026, working with the smaller learning areas to do the same, 4 assessment and moderation process. The priority will be full year courses and embedding and growing the processes for all learning areas.
- A school wide process for assessment of the Learner Profile is established based on the review and feedback received.
- E-Portfolio is being used by students to show evidence of learner profile capabilities.
- Aromihi reviewed, revised system established

Intention 2: Conscientise Hauora Practices, schoolwide, through a Te Ara o Taawhaki lens

- Create and deliver a schoolwide Hauora Programme through Kaitiaki: Term 1 Week 1-5 (Year 9-13)
- Term 4 Week 6-9 (Year 9 & 10)
- Develop a strategy to link Hauora content into curriculum planning within Learning Areas
- Staff Professional Learning to strengthen understanding and build capacity to engage in schoolwide Hauora Programmes
- Bi-termly Whanaungatanga opportunities for all staff to come together to share kai
- Strengthen systems to improve overall attendance through Hauora #HauoraStrongMagicOn

Intention 3: Accountability Systems -Integrate robust and multifaceted accountability systems appropriate to our community; to track, assess, and enhance individual and collective performance to optimise student outcomes

- Learning Area and Whaanau Data –
 - Target areas of inconsistency in teacher practice and learning area leadership that has been identified in the last 3 years of learning area data.
 - Build capacity in HOLA and Whaanau Data Team leadership through modelling and targeted professional learning.
- Culturally Sustaining Pedagogy –
- Track the growth of Culturally sustaining pedagogy
- Te Ara o Tino Rangatiratanga

Discussion re: how Year 11 are currently tracking

4 PREVIOUS MINUTES:

MINUTES OF PREVIOUS MEETING held 22 September 2025

Matters Arising: none

Moved Donna Cowley / Susan Miller

CARRIED

That the minutes and public excluded minutes of the previous meeting held 22-September 2025, having been distributed, are approved

5 CORRESPONDENCE



**Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 3 November 2025**

The correspondence on the attached schedule given to the Board is received and ratified

Moved Laina Mana'o / John Ikinpe

CARRIED

The correspondence on the attached schedule given to the Board is received and ratified

6 REPORTS:

6.1 Principal's Report

Tabled / questions on discussion points

- NCEA, CAA Literacy & Numeracy Progress & Tracking
 - Awaiting results from externals in January 2026 due to the changes made to many of the new Level 1 standards after the first year
- NCEA Proposed Changes & New Curriculum Subject Information
- Prizegivings
- Awaiting further decisions from MOE re: 10YPP
- Attendance plan discussion

Moved Pete Jones / John Ikinpe

CARRIED

That the Principal's report is accepted

6.2 Finance Report

- Note: The finance committee addressed the shortfall in ticket sales for the school ball, agreed to recommend an additional \$1,045 board contribution to avoid cancellation, and discussed strategies to recoup costs and support students in need.
- Note: The Finance committee discussed the pending decision on appointing a new board finance chair.
- Note: The Finance committee reviewed a recent trip request to Italy, discussed the board's evolving policy on overseas trips, and clarified that Northern Hemisphere trips will not receive the school contributions, which the board set to finalise the policy at the next meeting on 3rd November 2025.
- Note: School Finance presented the 2026 draft budget, discussed the current deficit, and detailed the financial impact of an alternative education contract, including its potential to reduce the deficit and fund existing staff positions. Completed draft budget available in the next meeting for board approval.
- Note: The Finance committee discussed the current financial tracking, anticipated large invoices and funding inflows for October
 - Susan Miller to be chairperson of the finance sub-committee
 - Alternative Education Contract – JAM contract. Pete gave an outline
 -

Moved Pete Jones / Donna Cowley

CARRIED

That the recommendations above from the Board Finance Committee meeting held 30 October 2025, and applications for approval are approved and the finance report is accepted

6.2 Business Academy Report – no report



**Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 3 November 2025**

6.3 Health & Safety -no report

6.4 Student Report – no report

6.5 Staff Report – no report

7 POLICIES FOR REVIEW:

Bullying & Harassment (board)
Behaviour Management (board)
Searches, Surrender, and Retention of Property
Discussion re: [Sensitive-Expenditure-New-19 2025.pdf](#)

Susan is moving to the Finance subcommittee, and Blake will be part of the Policy subcommittee

8 TRIPS:

<i>*Overnight Trips</i>	<i>Dates</i>	<i>Location</i>	<i>Information</i>	<i>EOTC stage</i>
Student Whaanau Leaders Year 13 @ Camp Waharau	23/01/2026-25/01/2026	Waharau Camp	The Learning Objective is to establish, bond, plan, and set expectations for/with Student Whaanau Leaders before school starts in 2026.	Initial BOT stage

Moved Blake Wong-Ling / Laina Manao

CARRIED

That the Student Whaanau Leaders Year 13 Camp be granted initial approval

9. GENERAL BUSINESS

No general business

Ryan King left the meeting

10. PERSONNEL (including in committee)

Moved Talia Brown / John Ikinpe *Moved into in-committee at 6.31pm*

CARRIED

That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

Moved Talia Brown /Arthur Adlam *Moved out of in-committee at 6.47 pm*

CARRIED

That the board move out of in-committee

Meeting Actions:



**Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 3 November 2025**

Agenda Item	Action	Who	Due	Status
9.1	Letter to NZSTA re: timing of elections	LU	Next BOT	In progress

Meeting concluded at 6.47 pm

Future Board Meeting Dates:

Finance Meeting 20 November 2025 8.00am

Board Meeting – 24 November 2025- 5:00pm

CHAIRPERSON

.....

DATE

.....