



Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 23 February 2026

Meeting Minutes

Co-Presiding Members: Talia Brown

Present: Arthur Adlam, Talia Brown, Donna Cowley, Roy Fifita, John Ikinpe, Pete Jones, Ryan King, Psalm Mahanga, Laina Mana'o, Susan Miller, Tori Ngataki, Blake Wong-Ling
Board Secretary – Manaia Lau

Opening Karakia

Election of Chairperson (annual requirement at first BOT meeting of the year)
Pete Jones acting as interim Chairperson called for nominations for Chairperson
Nomination received for Talia Brown by Susan Miller / Seconded Donna Cowley
No Further nominations, nominations closed. Vote conducted. Carried.

Talia Brown duly elected Chairperson 2026.

Talia Brown accepted the appointment.

Called for nominations for Deputy Chairperson.

Nomination received for Laina Mana'o by Pete Jones / Seconded John Ikinpe

No Further nominations, nominations closed. Vote conducted. Carried.

Laina Mana'o duly elected Deputy Chairperson 2026.

Called for nominations for Finance Sub-committee Chair.

Nomination received for Susan Miller by Talia Brown / Seconded Donna Cowley

No Further nominations, nominations closed. Vote conducted. Carried.

Susan Miller duly elected Finance Sub-committee Chair 2026.

Meeting continued under the chair of Talia Brown.

1. APOLOGIES:

Blake Wong Ling

Moved / Seconded Donna Cowley/Laina Mana'o

That the apology is accepted

CARRIED

2. CONFLICTS OF INTEREST:

None currently

3. SPECIAL GOVERNANCE TOPICS:

3.1 Annual General Meeting

As above

3.2 State of the Nation 2026

Pete presented the report on 2026

Main points:

Continue with the three foci:

- 1. Aakonga engaged in akoranga*
- 2. Aakonga engaged in their cultural identities*
- 3. Aakonga taking positive steps into, through and beyond school*



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How do we achieve equity @ Manurewa High School?

He waka eke noa

The reality of our Mahi

Review of our 2025 results

- *L1 up by 1.0% and just above the national average*
- *L2 up by 8% and 10.5% above the national average and up 11.8% from L1*
- *L3 down by 1.5% but 8% above the national average and up 3.2% from L2*
- *UE up by 6.3%*
- *Equity Band all up*
- *National up @ L1 L2 & L3*
- *Our UE Equity Gap is reducing*
- *L1 boys up and above the national average*
- *L1 girls slightly down and just below the national average*
- *At Level 1 we beat Numeracy by 8.6pts and Literacy by 12.7pts*
- *At Level 2 we beat Numeracy by 8.6pts and Literacy by 10.2pts*
- *At Level 3 we beat Numeracy by 5.8pts and Literacy by 6.3pts*

Thoughts from looking at Level 1 and 3 (UE) students who did not pass:

Consistency is still our biggest challenge and the block to better outcomes

With our improved results - students who would not have been even close to UE, now are, so they are often not fully taking UE subjects - some do TSM or OED etc. So they need the 3-4 UE subjects that they do take, to be reliable

2026 Goal: 72% & improved Merit & Excellence for those who have already reached this target in 2025

Get Qualified Piki Atu...

14 CREDITS FOR EACH SUBJECT

60 CREDITS OVERALL

10 LITERACY CREDITS

10 NUMERACY CREDITS

14 CREDITS @ 3 UNIVERSITY APPROVED SUBJECTS

UE LITERACY – 5 READING / 5 WRITING

Manurewa High School 2026 Focus:

Continue to Develop Critical Consciousness through a Te Ara o Taawhaki lens

Intention 1 - Critically Conscious Culturally Sustaining Curriculum and Pedagogy

*Intention 2 - Conscientize Hauora Practices, schoolwide, through a Te Ara o Taawhaki lens
"Hauora Strong, Magic On"*

Attendance Strategy 2026

Intention 3 - Embed Accountability Systems BY - Integrating accountability systems and tracking, assessing & enhancing student outcomes

4. PREVIOUS MINUTES:



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4.1 MINUTES OF PREVIOUS MEETING held 25 November 2025

Matters Arising: None

Moved Donna Cowley / Seconded John Ikinpe

CARRIED

That the minutes and public excluded minutes of the previous meeting held 25 November 2025, having been distributed, are approved

5. CORRESPONDENCE

The correspondence on the attached schedule given to the Board is received and ratified

Moved / Seconded John Ikinpe/ Seconded Donna Cowley

CARRIED

That the Board accepts the inwards and endorse the outwards correspondence.

6. REPORTS:

6.1 Principal's Report

Tabled / questions on discussion points

Start of Year 2026

Alternative Education Contract Manurewa Cluster discussion re: 2027.

NCEA, Literacy & Numeracy Progress & Tracking

NCEA Proposed Changes & New Curriculum Subject Information

10YPP Ministry Property Hui update & IT updates 4th & 5th March

(5YA & Ministry Networking Team and support for additional numbers)

Student Roll - check the increase between this year and last year

Attendance

Discipline

Moved Pete Jones / Seconded Laina Mana'o

CARRIED

That the Principal's report is accepted

6.2 Finance Report

Recommendations from the Board Finance Committee, meeting held 18th February 2026

- **Note:** Bank account changes, Toolkit payroll signoff, and the journal report were confirmed as already reviewed by the accountant and stored in the Teams folder for reference.
- **Note:** 10YPP meeting on 4th March with the Ministry of Education, including the discussion of supplementary funding and bringing forward the school priority projects (E.g., Front gate).
- **Note:** The school has reported a draft net surplus for 2025. Total income came to \$34.74 million, compared with a budget of \$31.06 million. Operating costs were reported at \$34.2 million, against a budget of \$31.46 million. While operating costs were higher than expected, the additional income has offset these increases.
- **Note:** The Finance Committee noted the need to prioritise projects for future funding while continuing to rebuild and maintain our reserve funds. A detailed report will be prepared and submitted at an upcoming meeting.
- **Note:** Audit visit on 12 and 13th of March
- **Recommended:** Finance committee discussed the Japan trip request. This trip is a long-standing one undertaken every year with the sister school, and the



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paperwork is in place for Board consideration; the trip budget will be provided in the future.

- **Recommended:** The Finance committee has approved the \$500 towards Leighton Leevard Motorsport competition as in line with the school trip policy
 - Manukau Counties Community Facilities Charitable Trust (For Learning Support students to participate in Gymnastics) \$600
 - Four Winds Foundation (Towards the salaries of three Guidance Counsellors) \$39,000
 - Rano Community Trust (Towards salary of Partnerships Co-ordinator Te Maara Kai) \$15,000
 - New Zealand Community Trust (To hire buses to attend sports competitions) \$68,000
 - Application for funding for the Big Sing

Moved Laina Mana’o / Seconded Arthur Adlam

CARRIED

That the recommendations above from the Board Finance Committee meeting held 18 February 2026 are approved and the recommendations re: applying for grants and the finance report are accepted

6.3 Business Academy – no report

6.4 Health & Safety – no report

6.5 Student Report – no report

6.6 Staff Report – no report

7. POLICIES FOR REVIEW:

- 7.1 Alcohol, Drugs, and Other Harmful Substances Policy (board)
- 7.2 Sun Protection
- 7.3 Digital Technology and Online Safety
- 7.4 Cellphones and Other Personal Digital Devices

Social Media Guidelines – to be discussed at next meeting

Final AI policy review and updates – to be discussed at next meeting

8. TRIPS:

	Group	Date	Location	Further information	EOTC
8.1	Rugby 1 st XV Pre-Season Camp	5/2/2026 – 7/2/2026	Manurewa High School; One Tree Hill for training	Rugby 1st XV Training Squad 2026 3 staff; 42 students; training for season; school pool active recovery sessions	Final BOT approval (via email 3/2/2026)
8.2	03ECO Economics Forum	12/2/2026- 13/2/2026	University of Waikato; Hillcrest Road, Hillcrest, Hamilton	Bus coach travel; 30 students; 2 staff; no swimming involved	Initial and final BOT approval (via email 3/2/2026)
8.3	Waka Ama NZSS Nationals	22/03/2026- 28/03/2026	Lake Tikitapu, Rotorua	School vans, rental vans, 1 cargo van 4 staff; 40 students; water activities – waka ama racing; cold water recovery at the end of each day	Final BOT approval



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8.4	Japan Trip	6/10/2026-16/10/2026	Tokyo Japan	Postponed till April 2027	Information for the BOT
8.5	Volleyball Premier Boys NZSS Nationals	22/3/2026-28/3/2026	Central Energy Trust Arena, Palmerston North	12 students, 2 staff; Van transport, no swimming	Initial BOT approval
8.6	01LPE Camp	31/3/2026-2/4/2026** ** will change dates due to clash Senior HPS Camp (ending up with 7 staff out)	Kokako Lodge, Hunua Papakura	<p>This camp is an opportunity for our 01LPEC class to build connections, whanaungatanga, set a foundation and culture for our programme while also experiencing their first senior camp. This is a meaningful experience for the growth of our programme.</p> <p>1.2 Kotahitanga</p> <p>32 students, 3 staff</p> <p>Swimming: Swimming and water activities at the falls such as kayaking and raft building. There are rocks around the edge so students need to enter carefully. Rocks can be slippery due to weed on them so need to proceed with caution. Need to wear footwear when entering water to avoid cutting feet. Once off the rocks the water is very deep so students must wear lifejackets when doing kayaking or rafting due to the potential to fall in suddenly. If swimming after activities to cool off students can choose to wear lifejackets if they are confident as it is not a large pool but they must be briefed on hazards such as not going under the waterfall stream and that the water is suddenly deep. Also because it is freshwater they will have less buoyancy. Have lifejackets available if needed. Staff actively supervising at all times. There is a cliff that students can jump off. This is a common practice at the falls but students may only jump off the 2nd ledge that students get to when climbing up from the water. The 3rd ledge is still safe to jump off but for this trip limit students to the 2nd ledge to reduce risk. Before jumping in do a thorough check of the water under the cliff. If there are any hazards such as submerged branches then remove them. If they can't be removed then no jumping. There is one submerged rock to the left when looking at the cliff near where students would climb up. This would only be a hazard if students jumped in very close to the cliff. Warn students of the rock and actively supervise students and give them directions on where to jump. 1 staff member to focus full attention on the students jumping in and be out by the cliff with them. Other staff members to supervise all other students. This is low risk but an exciting experience to bring adrenaline and boost confidence, and camaraderie so it is worth the low risk as this will help us work towards our objectives of the camp. Please note that the height of the 2nd ledge is approximately 2 to 3ms high depending on water level. This is not jumping from where the waterfall is but from the side. Kayaking will happen in the waterfall pool and with lifejackets is very low risk. The biggest hazard will be putting the kayaks in and out of the water due to the rocks so students need to wear footwear. This is the same for rafting. Based on water levels this may also be done</p>	Initial BOT approval



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				in the river below the pool. This river is normally not too deep so is safe but students must still wear lifejackets. If the water level is too high then rafting can stay in the pool. If doing rafting on the river will need to check for hazards such as submerged branches that students could get caught on. If the risk is deemed too high as many hazards or the river is travelling too fast then stay in the pool.	
8.7	Volleyball Premier Girls NZSS Nationals	22/3/2026-28/3/2026	Central Energy Trust Arena, Palmerston North Massey University Teaching Gym, Palmerston North	2 staff 12 students; van transport	Initial BOT approval
8.8	Senior HPS Camp – Waharau	31/3/2026-2/4/2026	Waharau Camp	78 students; 4 staff Bus transport Swimming: Swimming at the beach (optional). Safe beach - no waves or rips and shallow. There are rocks though so this will be the biggest hazard - cutting feet. Cooling off /activities in the stream if it is deep enough. It is still shallow though even when 'deep' - about waist height. Check river depth and for submerged objects before students jump into the water. Students to wear footwear into the water at the beach to protect their feet. If completing any activities in the river the water must be checked first for hazards. if there are rocks then students are to wear shoes to protect their feet. Active supervision at all times when students are in the water. Set clear boundaries and time limits. Head counts completed. Only small numbers of students (maximum of 10) have ever swum in the past when given the opportunity. If larger numbers of students choose to swim when given the opportunity then staff to assess the numbers and risk associated. If it is determined unmanageable then remove all students from the water early.	Initial BOT approval
8.9	Maori Council Leadership Camp	26/2/2026-27/2/2026	Manurewa High School	2 staff, 28 students Swimming: Thursday 26 February 4:30pm 2026 - we will be using the school pool.	Initial & final BOT approval

Moved John Ikinpe / Seconded Susan Miller

CARRIED

That the above trips are granted initial and final BOT approval

9. GENERAL BUSINESS

9.1 Email from BOT Chair to approve Pete Jones being a mentor for New and Aspiring Principals Programme

9.2 Notice of Election: NZSBA Regional Executive – nominations called for – BOT support the nomination of Laina Mana’o

Ryan King left the meeting

10 PERSONNEL (including in committee)

Moved Talia Brown / Seconded Laina Mana’o

Moved into in-committee at 6.15 pm

CARRIED



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That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

Moved Talia Brown / Seconded Laina Mana'o Moved out of in-committee at 6.40 pm
That the board move out of in-committee

CARRIED

Meeting Actions:

Agenda Item	Action	Who	Due	Status

Meeting concluded at ... pm

Future Board Meeting Dates:

Finance Meeting – Thursday ... 2026, 7:30am
Board Meeting – Monday ... 2026, 5:00pm

Co-Presiding Member

DATE

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