



Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 23 March 2026

Meeting Minutes

Co-Presiding Members: Talia Brown

Present: Arthur Adlam, Talia Brown, Donna Cowley, Roy Fifita, John Ikinpe, Pete Jones, Ryan King, Laina Mana'o, Susan Miller, Blake Wong-Ling

Board Secretary – Manaia Laulu

Opening Karakia

1. APOLOGIES:

Blake Wong-Ling

Moved Talia Brown / Seconded John Ikinpe

CARRIED

That the apology is accepted

2. CONFLICTS OF INTEREST:

Susan Miller – declared re: Son is in the volleyball team (see Finance notes)

3. SPECIAL GOVERNANCE TOPICS:

3.1 Co-Governance, Leadership Review & Tumuaki transition planning

Moved Talia Brown / Seconded John Ikinpe

CARRIED

Moved into in committee

Discussion held and timeline outlined.

Moved out of in committee

CARRIED

Moved Talia Brown / Seconded Donna Cowley

4. PREVIOUS MINUTES:

4.1 MINUTES OF PREVIOUS MEETING held 23 February 2026

Matters Arising: NONE

Moved Donna Cowley / Seconded Susan Miller

CARRIED

That the minutes and public excluded minutes of the previous meeting held 23 February 2026, having been distributed, are approved

5. CORRESPONDENCE

The correspondence on the attached schedule given to the Board is received and ratified

Moved Donna Cowley / Seconded Susan Miller

CARRIED

That the Board accepts the inwards and endorse the outwards correspondence.

6. REPORTS:



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6.1 Principal's Report

Tabled / questions on discussion points

- *Polyfest 2026* – another successful year for Polyfest (Pasifika & Diversity stages)
- *Learning Area Annual Reports & Puuraakau Online Evening* – reports summary provided
- *NCEA Proposed Changes & New Curriculum Subject Information update* – timeline updated and shared
- *10YPP Ministry Property Hui update* – review re: requirements for classrooms urgently needed
- Proposal for a Wharekai from the Maaori Learning Area with the following recommendations:
 1. *Endorse the Wharekai development in principle*
 2. *Approve the commencement of feasibility assessment and detailed cost planning*
 3. *Support formal consultation with mana whenua and key stakeholders*
 4. *Explore appropriate funding opportunities to support the project*
- *AI update* – including PB-Tech projects
- *Transport Industry Skills Board application*

Moved Pete Jones/ Seconded Arthur Adlam

CARRIED

That the Principal's report is accepted and that the following recommendations be accepted re: the Wharekai proposal

1. *Endorse the Wharekai development in principle*
2. *Approve the commencement of feasibility assessment and detailed cost planning*
3. *Support formal consultation with mana whenua and key stakeholders*
4. *Explore appropriate funding opportunities to support the project*

6.2 Finance Report

Recommendations from the Board Finance Committee, meeting held 19th March 2026

- **Recommendation:** The Finance Committee has recommended to the board the approval of financial support of \$2,100 for the senior volleyball team to attend the nationals
- **Note:** The finance committee discussed the 10YPP updates, including the meeting with the ministry regarding the 5YA and 10YPP, the status of classroom capacity, and the process of securing additional classrooms and funding.
- **Note:** The Finance Committee discussed the purpose and future of the Business Academy trust, including its separation from the school, the challenges in securing Ministry funding, and strategic considerations for maintaining or repurposing the trust's fund.
- **Note:** The Finance Committee discussed the ongoing audit for the 2025 financial year, including the submission of the draft accounts, the timeline for completion and the process for addressing auditor queries.
- **Note:** The Finance Committee reviewed the school's financial position as of February, noting that funding and expenses are tracking as expected, with some timing lags in Trade Academy and school lunch program expenses.
- **Note:** The Finance Committee discussed the Ministry's proposal to establish a new entity to manage school property matters. Members noted that, under a future model, schools may be required to use their own reserves before



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receiving Ministry funding. The school is preparing a project list for 2026 and beyond, which will be presented to the Finance Committee at the next meeting (or the following meeting) for review and approval.

Recommendation re: requests to apply for funding

<i>One Foundation</i>	<i>To purchase 30 laptop computers</i>	<i>\$41,382.00</i>
<i>Grassroots Trust</i>	<i>To purchase 40 x desktop computers</i>	<i>\$34,104.00</i>
<i>Pub Charity Ltd</i>	<i>To purchase 40 x desktop computers</i>	<i>\$34,104.00</i>
<i>Trillian Trust</i>	<i>To purchase 30 laptop computers</i>	<i>\$41,382.00</i>

Moved Susan Miller / Seconded Donna Cowley

CARRIED

That the recommendations above from the Board Finance Committee meeting held 19 March 2026 are approved and the recommendations re: applying for grants and the finance report are accepted

6.3 Business Academy

Tabled for discussion

- Maara
- Makerspace
- Passport to Employment
- Waananga
- Special events – Hynds Cadetship meet & greet / MHS x Air NZ Digital internship presentations / ENGGEN 303 Lecture / the humble yumyum

6.4 Health & Safety

Follow up report re: Incident from 14 November 2025.

6.5 Student Report – no report

6.6 Staff Report – no report

7. POLICIES FOR REVIEW:

- 7.1 Social Media Guidelines review
- 7.2 Digital Technology and Online Safety
- 7.3 Safety and Welfare for Students on Work Experience (composite/secondary only)

Social Media Guidelines – discussed & to uploaded as document to SchoolDocs

Final AI policy review and updates – to be discussed at next meeting

8. TRIPS:

	Group	Date	Location	Further information	EOTC
8.1	Production Camp	01/06/2026-03/06/2026	Chosen Valley, Ramarama	50 students 5 staff No swimming Developing skills that are transferable to other learning areas and workspaces. Working and learning in a different/new environment and space.	Initial BOT approval



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				Several Performance Assessments for Music, Drama and Dance are available.	
8.2	Polyfest Performance Week	01/04/2026-02/04/2026	Manurewa High School – overnight	Preparation for Kapa Haka performance on Thursday 2 April 2026	Initial & final BOT approval
8.3	JAM leadership camp	15/04/2026-17/04/2026	Waharau	36 students & 5 staff; preparation for the JAM sessions for Wednesdays during Term 2	Initial & final BOT approval

Moved Talia Brown / Seconded Susan Miller

That the above trips are granted initial and final BOT approval

CARRIED

9. GENERAL BUSINESS

9.1 <https://www.tewhakaroputanga.org.nz/2026-conference>

Discussion re: attendance; to be confirmed with Manaia in the next two weeks (attendance & transport)

9.2 Schedule of Delegations – confirmation of the schedule of delegations.

Ryan King left the meeting

10. PERSONNEL (including in committee)

Moved Talia Brown / Seconded Donna Cowley *Moved into in-committee at 6.52 pm*

That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

CARRIED

Moved Talia Brown / Seconded Laina Mana'o *Moved out of in-committee at 7.08 pm*

That the board move out of in-committee

CARRIED

Meeting Actions:

Agenda Item	Action	Who	Due	Status
3.1	Complete tasks associated	Manaia Talia Pete	4 th May	In progress
10.7.1	Follow up re: organising response	Manaia	ASAP	In progress
9.1	Confirm with Manaia re: attendance	Manaia	ASAP	In progress



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Meeting concluded at 7.08 pm

Future Board Meeting Dates:

Finance Meeting – Thursday 23 April 2026, 7:30am

Board Meeting – Monday 4th May 2026, 5:00pm

Co-Presiding Member

DATE

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