



Meeting Minutes

Co-Presiding Members: Talia Brown & Tori Ngataki

Present: Talia Brown, Donna Cowley, Roy Fifita, John Ikinpe, Pete Jones, Ryan King, Laina Mana'o, Susan Miller, Tori Ngataki

Board Secretary – Manaia Lulu

Opening Karakia

1. APOLOGIES:

Arthur Adlam
Psalm Mahanga

Moved Donna Cowley / Seconded John Ikinpe
That the apologies are accepted

CARRIED

2. CONFLICTS OF INTEREST:

None stated

3. SPECIAL GOVERNANCE TOPICS:

3.1 Leadership Review planning

Moved Talia Brown / Seconded John Ikinpe
Moved into in committee

CARRIED

Discussion held and timeline outlined.

Moved out of in committee

Moved Donna Cowley / Seconded Laina Mana'o

CARRIED

4. PREVIOUS MINUTES:

4.1 MINUTES OF PREVIOUS MEETING held 23 March 2026 Matters Arising: NONE

Moved Donna Cowley/ Seconded John Ikinpe

CARRIED

That the minutes and public excluded minutes of the previous meeting held 23 March 2026, having been distributed, are approved

5. CORRESPONDENCE

The correspondence on the attached schedule given to the Board is received and ratified

Moved Donna Cowley / Seconded Susan Miller

CARRIED

That the Board accepts the inwards and endorse the outwards correspondence.

6. REPORTS:

6.1 Principal's Report



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Tabled / questions on discussion points

- Blake Wong-Ling
- Polyfest 2026 Results
- Pasifika 2025 NCEA Results
- Excellence Awards Nomination
- Rawiri Community House
- Y13 Wayfinder Event
- NCEA Proposed Changes & New Curriculum Subject Information update
- New ERO reporting template
- 10YPP Ministry Property Hui update
- AI update
- Transport Industry Skills Board application

Moved Peter Jones / Seconded Laina Mana'o

CARRIED

6.2 Finance Report

Recommendations from the Board Finance Committee, meeting held 30th April 2026

- **Note:** Bank account changes, Toolkit payroll signoff, and journal report were confirmed as already reviewed by the accountant and stored in the team folder for reference.
- **Note:** The Finance Committee discussed ongoing communication with the Ministry, including the pending supplementary funding discussions for the E Block. The Committee also noted that the P Block has been completed and is currently awaiting final documentation and project cost reimbursement from the Ministry.
- **Note:** The Finance Committee discussed the smooth transition of the Alternative Education contract, current funding allocations, and the challenges in reaching capacity across both internal and external providers. Ongoing discussions with the Ministry are continuing, including consideration of potential additional places.
- **Note:** The school audit is ongoing. The school continues to communicate with the auditors, responding to queries and providing the required supporting documentation to complete the process. At this stage, the school remains on track to meet all deadlines.
- **Recommendation:** The Finance Committee approved the funding requests for Reef Hendricks, Melrose Morete, Noah Sialelongai, and the Rising Foundation. The Committee recommended standard funding of \$500 for each national-level participation request and approved \$779.98 for the Rising Foundation request.
- **Recommendation:** The Finance Committee reviewed the cleaning contract for 2026, including the contractor's request for a price increase arising from the government-mandated minimum wage requirements. The financial implications



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were considered, and the Committee agreed to recommend approval of the increase to the Board.

Recommendation re: requests to apply for funding

BlueSky Community Trust Towards cost of Choir Trip to Big Sing Final \$10,000.00

Moved Susan Miller / Seconded Donna Cowley

CARRIED

That the recommendations above from the Board Finance Committee meeting held 19 March 2026 are approved and the recommendation re: applying for grant and the finance report are accepted

6.3 Business Academy – no report

6.4 Health & Safety – no report

6.5 Student Report – no report

6.6 Staff Report – no report

7. POLICIES FOR REVIEW:

- 7.1 School Swimming Pool
- 7.2 EOTC
- 7.3 EOTC Governance Roles and Responsibilities
- 7.4 EOTC Risk Assessment and Management

8. TRIPS:



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Group	Date	Location	Further information	EOTC stage
1st XV Rugby Overnight/Whaanau Evening	24/4/2026 – 25/4/2026	Manurewa High School	Overnight in S Block; 27 students; 3 staff; no swimming	Initial & final BOT approval (via email 21/4/2026)
01LPE Camp	11/5/2026-13/05/2026 (first group) 13/05/2026 - 15/05/2026 (second group)	Waharau Outdoor Education Centre	Overnight – 109 students; 6 staff Achievement Standard 1.2 & 1.3 Demonstrate understanding of the application of strategies in movement. Demonstrate understanding of the influence of personal movement experiences on Hauora. No swimming	Initial & Final BOT Approval
02 Geography Tongariro Trip	13/05/2026-15/05/2026	Tongariro National Park National Park Village - Piper's Lodge	55 students; 5 teachers overnight Gathering data Experience firsthand an environment linked to 2x (possibly 3) 02 Geo assessments. Water activity: Students will be conducting field experiments to work out the cross-sections and velocity of two streams. This will mean that there is a possibility of some students getting into one of the streams (Whakapapanui Stream on the western slopes of Mount Ruapehu) to measure depth across pre-determined intervals.	Initial & Final BOT Approval

Moved Susan Miller / Seconded Donna Cowley

CARRIED

That the above trips are granted initial and final BOT approval

9. GENERAL BUSINESS

None

Ryan King left the meeting

10. PERSONNEL (including in committee)

Moved Talia Brown / Seconded Susan Miller *Moved into in-committee at 6.55 pm*

CARRIED

That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

Moved Talia Brown / Seconded John Ikinpe *Moved out of in-committee at 7.10 pm*

CARRIED

That the board move out of in-committee

Meeting Actions:



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Agenda Item	Action	Who	Due	Status

Meeting concluded at ----- pm

Future Board Meeting Dates:

Finance Meeting – Thursday 21 May 2026, 8.00am on TEAMS

Board Meeting – Monday 25th May 2026, 5:00pm

Co-Presiding Member

DATE

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