



Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 25 May 2026

Meeting Minutes

Co-Presiding Members: Talia Brown & Tori Ngataki

Present: Talia Brown, Roy Fifita, Ryan King, Susan Miller, Tori Ngataki, Arthur Adlam, Psalm Mahanga, Katie Spraggon, Nichola McCall

Board Secretary – Manaia Laulu

Opening Karakia

1. APOLOGIES:

Pete Jones / Donna Cowley / John Ikinepe / Faaolaina Mana'o

Moved Talia Brown / Seconded Susan Miller

CARRIED

That the apologies are accepted

2. CONFLICTS OF INTEREST:

None stated

3. SPECIAL GOVERNANCE TOPICS:

3.1 Kawenata Hui

Held with SLT and BOT from 4pm to 5pm

4. PREVIOUS MINUTES:

4.1 MINUTES OF PREVIOUS MEETING held 4 May 2026

Matters Arising: NONE

Moved Susan Miller / Seconded Arthur Adlam

CARRIED

That the minutes and public excluded minutes of the previous meeting held 4 May 2026, having been distributed, are approved

5. CORRESPONDENCE

The correspondence on the attached schedule given to the Board is received and ratified

Moved Talia Brown / Seconded Arthur Adlam

CARRIED

That the Board accepts the inwards and endorse the outwards correspondence.

6. REPORTS:

6.1 Principal's Report

Tabled / questions on discussion points

- Akoranga Conferences
- NCEA Proposed Changes & New Curriculum Subject Information update
- NCEA Progress
- Property updates
- Term 2 Events



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- Student Roll – we are sitting at over 500 at Year 9 to 11 cohorts.
- Talanoa about is our 10-year plan meeting the mark
- Potential to talanoa with other high schools etc. about managing courses etc.
- Action – have a Waananga workshop to meet with other boards etc.

Moved Katie Spraggon / Seconded Susan Miller

CARRIED

6.2 Finance Report

Recommendations from the Board Finance Committee, meeting held 21 May 2026

- **Note:** Finance Committee discussed the current future project list, clarified the distribution between operating and board-funded projects, and reviewed the allocation of reserve and term deposits to ensure accurate financial planning and reporting.
- **Note:** As per the new accounting and auditing requirement, the school does not have to prepare the consolidated accounts with Business Academy Trust under PBE IPSAS 35, because the school does not have power over the entity, exposure to variable benefits and the ability to use that power to affect those benefits. So, the school's 2025 finances included only school accounts. Also, the committee discussed the transition to single-entity reporting and the impact of the accounting adjustments on the school's financial statements.
- **Note:** The school audit for 2025 is in progress, and we are hoping to complete it before the due date on 31st May 2026.
- **Note:** Supplementary funding for E block has been approved, Front gate working is in progress as a ministry project, and at the same time, the board-funded project of Fale is in progress.
- **Recommendation:** The finance committee approved the funding request for the Cook Islands outrigger and the Tag World Cup. The committee recommended standard funding of \$500 for each national-level participation request and approved \$300 for the Tag World Cup request.

Recommendation re: requests to apply for funding

Moved Susan Miller / Seconded Arthur Adlam

CARRIED

That the recommendations above from the Board Finance Committee meeting held 21 May 2026 are approved and the recommendation re: applying for grant and the finance report are accepted

We Care Community Trust Ltd: To purchase 5 x cameras (\$4,256.49) and 1 x camcorder (\$1,006.83) = \$5,263.32 (approved via email)

6.3 Business Academy – no report

6.4 Health & Safety – no report



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Monday 25 May 2026

6.5 Student Report – discussion with student representatives to gather information (student voice) on the impact of the roll growth on student Hauora – to report back at the next meeting

6.6 Staff Report – discussion with staff representative to gather information (staff voice) on the impact of the roll growth on staff Hauora – to report back at the next meeting

7. POLICIES FOR REVIEW:

- 7.1 School Swimming Pool
- 7.2 EOTC
- 7.3 EOTC Governance Roles and Responsibilities
- 7.4 EOTC Risk Assessment and Management

8. TRIPS:

Group	Date	Location	Further information	EOTC stage
1st XV Rugby Overnight/Whaanau Evening	24/4/2026 – 25/4/2026	Manurewa High School	Overnight in S Block; 27 students; 3 staff; no swimming	Initial & final BOT approval (via email 21/4/2026)
01LPE Camp	11/5/2026-13/05/2026 (first group) 13/05/2026 - 15/05/2026 (second group)	Waharau Outdoor Education Centre	Overnight – 109 students; 6 staff Achievement Standard 1.2 & 1.3 Demonstrate understanding of the application of strategies in movement. Demonstrate understanding of the influence of personal movement experiences on <u>hauora</u> . No swimming	Initial & Final BOT Approval
02 Geography Tongariro Trip	13/05/2026-15/05/2026	Tongariro National Park National Park Village - Piper's Lodge	55 students; 5 teachers overnight Gathering data Experience <u>first hand</u> an environment linked to 2x (possibly 3) 02 Geo assessments. Water activity: Students will be conducting field experiments to work out the cross-sections and velocity of two streams. This will mean that there is a possibility of some students getting into one of the streams (<u>Whakapapanui Stream</u> on the western slopes of Mount Ruapehu) to measure depth across pre-determined intervals.	Initial & Final BOT Approval

Moved Psalm Mahanga / Seconded Roy Finau

CARRIED

That the above trips are granted initial and final BOT approval

9. GENERAL BUSINESS

9.1 Updated date for the next BOT meeting to 29th June

Ryan King left the meeting

10. PERSONNEL (including in committee)

Moved Talia Brown / Seconded Arthur Adlam

Moved into in-committee at 6.13 pm

CARRIED



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That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

Moved Talia Brown / Seconded Susan Miller *Moved out of in-committee at 6.33 pm*
That the board move out of in-committee

CARRIED

Meeting Actions:

Agenda Item	Action	Who	Due	Status
6.5	gather information (student voice) on the impact of the roll growth on student Hauora	Psalm / Roy	June meeting	In progress
6.6	gather information (staff voice) on the impact of the roll growth on staff Hauora	Arthur	June meeting	In progress

Meeting concluded at 6.33 pm

Future Board Meeting Dates:

Finance Meeting – Thursday 23 July 2026, 8.00am on TEAMS

Board Meeting – Monday 27 July 2026, 5:00pm

Co-Presiding Member

DATE

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