



Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 27 July 2026

Meeting Minutes

Co-Presiding Members: Talia Brown & Tori Ngataki

Present: Arthur Adlam, Talia Brown, Donna Cowley, Roy Fifita, John Ikinepe, Nichola McCall, Katie Spraggon, Ryan King, Laina Mana'o, Susan Miller, Tori Ngataki, Psalm Mahanga

Board Secretary – Manaia Lauulu

Opening Karakia

1. APOLOGIES:

Laina Mana'o, John Ikinepe

Moved Talia Brown / Seconded Donna Cowley

CARRIED

That the apologies be accepted

2. CONFLICTS OF INTEREST:

None stated

3. SPECIAL GOVERNANCE TOPICS:

3.1 Future Focused Stocktake - In committee

4. PREVIOUS MINUTES:

4.1 MINUTES OF PREVIOUS MEETING held 29 June 2026

Matters Arising: NONE

Moved Donna Cowley / Seconded Talia Brown

CARRIED

That the minutes and public excluded minutes of the previous meeting held 29 June 2026, having been distributed, are approved

5. CORRESPONDENCE

The correspondence on the attached schedule given to the Board is received and ratified

Moved Tori Ngataki / Seconded Donna Cowley

CARRIED

That the Board accepts the inwards and endorse the outwards correspondence.

6. REPORTS:

6.1 Principal's Report

Tabled / questions on discussion points

- Term 3 Theme - Stronger Connections, Stronger Rangatahi
- Three initiatives this term: Ako Connect Initiative & Whaanau Assemblies; Kamar student notices & PLD around stronger connections
- This term Ako Connect for Seniors involves Get Qualified and Hauora options; discussion re: the updated pastoral curriculum of Ako Connect re: Puraakau and the role of Taawhaki and Karihi. Questions around the correlation between Ako Connect and our data; including attendance. Report sought to feedback on this. Referred to student feedback and staff feedback.



**Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 27 July 2026**

Moved Arthur Adlam / Seconded Susan Miller

CARRIED

That the Co-Principal's report be accepted.

6.2 Finance Report

Recommendations from the Board Finance Committee, meeting held 23 July 2026

Note: Bank account changes, Payroll Approval, and Journal report have been reviewed by Shery Lane. Supporting documentation has been filed in the meeting folder.

Note: Principal reimbursement claims have been approved by the finance committee chair, and all related documents have been filed in the meeting folder.

Note: The old Ford transit van (purchased in 2009) has reached the end of its useful life and is no longer suitable for school operations. The finance committee approved the donation of the vehicle to Rawiri Residents.

Note: The Finance Manager will follow up on the P Block receipts from the Ministry. A payment of \$1,461,482.10 is expected.

Note: Ministry-funded various projects have commenced, including the M Block Joinery works and the Boiler room conversion into a classroom.

Note: The Tongan trip was completed successfully without any issues. The trip report has been received and filed for audit purposes.

Note: The Board Funded Wharekai Project preliminary work has commenced, including the architectural design work and related surveying activities. The finance committee noted that some of the project costs may potentially be recoverable through the Ministry classroom funding; however, this is subject to further discussion and confirmation from the Ministry.

Note: Finance committee discussed and reviewed the school's financial performance, noting a year-to-date surplus, understanding around school expenditures, and the need to manage and allocate surplus appropriately, with discussion on cluster funds, wages budget, and the impact of funding streams like lunch program and trade academy. The committee acknowledged that, despite these funding considerations, the school remains in a favourable financial position.

Discussion in BOT meeting re: impact of new curriculum changes and assessment requirements for digital assessments. Request to go via Finance Committee for audit of laptops / numbers / demand etc. as this does impact on budget considerations and grant applications to get increase supply to meet demand.

Moved Susan Miller / Seconded Tori Ngataki

CARRIED

That the recommendations above from the Board Finance Committee meeting held 23rd June 2026 are approved and for Finance Committee to request a report from ICT re: number of laptops etc. for assessment purposes re: new curriculum

6.3 Business Academy – Report presented

Tabled / questions on discussion points



Manurewa High School
Board of Trustees Meeting
 ..., 5:00pm
Monday 27 July 2026

Maara – slow winter so focus on development of Maara kai intern role; advertised; to be shortlisted and appointed.
 Other items covered in the report include Makerspace, Passport to Employment, and Waananga.
 Special events run in Term 2 included: Commerce o’Pasifika x CPA x EY Case Crack; the Humble Yum Yum, Nestle Cook for life 2026, Niu Tech Horizons, Deloitte Hackathon, AUT CAANZ Trip; EY Maaori & Pasifika High School Student of the year; Kia Rewa te Reo; Buzzly Ambassadors 2026.

Moved Ryan King / Seconded Arthur Adlam

CARRIED

That the Business Academy report be accepted

6.4 Health & Safety – Report for next meeting

6.5 Student Report – Report back next meeting re: Ako Connect impact – with Ryan King supporting. Also requesting support for next steps for the Student Elections in September for both Maaori Student Representative and Student Representative. BOT secretary to support process and outline steps.

6.6 Staff Report – Acknowledgement of staff mahi in various spaces over the last term.
 Haanz Fa’avae-Jackson - performance in Sons of Vao
 Italia Hunt, Ailini Alatini and others – Production of Alatini
 Sola Vuna, John Lafaele, Bronson Seiuli – ReWaken / Unspoken in the Big Sing

7. POLICIES FOR REVIEW:

- 7.1 School Community Engagement Policy (board)
- 7.2 Inclusive School Culture (board)
- 7.3 Enrolment

8. TRIPS:

Group	Date	Location	Further information	EOTC-stage
Haerenga--Nga-Manu-Korero	21/09/2026-24/09/2026	Competition-Location:Nga-Manu-Korero-National-Competition-Papa-Hawaiki-Stadium-36 Recreation-Road, Kaikohe. Accommodation-Location:Sullivans-Road, Paihia 0200	9-students;2-staff Attending the Nga-Manu-Korero-National-Competition provides students with the opportunity to observe excellence in te-reo-Māori, public speaking, and leadership. Students will engage with inspiring speakers, strengthen their understanding of kaupapa-Māori, and experience language and cultural excellence at a national level. The experience promotes the growth and normalisation of te-reo-Māori within Manurewa High School, develops confident Māori leaders, and encourages students to aspire to high standards in language, identity, and achievement. 1.1 Te-Reo-Māori, Te-Reo-Māori 2.2 and 3.2 (Whakarongo/Korero assessments). Links to Te-Reo-Māori, Te-Ao-Māori, kaupapa-Māori, Māori History, Matauranga-Māori, Current-Māori-Affairs Nga-Manu-Korero-Nationals	Initial-stage



**Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 27 July 2026**

MUSIC--RQ- and-TB- National-Finals	17/09/2026- 20/09/2026	Accommodation- to-be-sorted-still- Event-Location-is- Massey-University- Wallace-Street- Mount-Cook- Wellington-6021	9-students-2-staff if the <u>Students</u> make National Finals for- <u>Smokefree.Rockquest/Beats</u> . They get to- attend-media-training-workshop- webisode-filming-before-performing-at- the-live-event. Group-performance, Songwriting- Composition Van-5-is-booked-with-2-drivers:-RN, TF- and-LK. TF will fly if Solo-contestant- makes-it. Van-will-bring-band	Initial-stage
UNSPOKEN- CADENZA-TRIP- 2026	17/8/2026- 20/8/2026	Sir-Howard- Morrison-Centre- 1170-Fenton- Street, Rotorua- 3010 Accommodation:- Tui-Ridge-260- Anderson-Road- Hamurana-3072	57-students, 4-staff; 2-volunteers Transport: bus Performance-at-the-Cadenza-festival	Initial-&Final-BOT- EOTC-approval
02LPE- Overnight- Camp	26/8/2026- 28/8/2026	Waharau-Outdoor- Education- Centre 1748 East- Coast Road, <u>Orere</u> - Point-24573	77-students; 4-staff--transport: Bus This leadership-camp-is-an-accumulation- of-leadership-skills-developed- throughout-the-year-in-the-02LPE-course- Students-will-plan, lead-and-run-a- leadership-camp. Their learning-objective- is-to-create-a-one-hour- workshop/seminar-to-share-with-other- aspiring-leaders-in-the-02LPE-course-that- goes-with-our-theme-for-our-camp; 'He-te- <u>mea-nui-o-te-a-o</u> --What-is-the-most- important-thing-in-this-world?--He- Tangata-He-Tangata-He-Tangata--It-is- people, <u>it</u> -is-people, it-is-people. Students- will-experience-authentic-and-practical- use-of-the-skills-they-have-acquired- throughout-the-course, in-camp- Students-have-the-opportunity-to-be- assessed-in-A.S	Initial-&final- approval

Moved Tori Ngataki / Seconded Talia Brown

CARRIED

That the above trips are granted initial and final BOT approval pending:
Confirmation of First Aid certification in Haerenga / 02LPE trips.

9. GENERAL BUSINESS

9.1 NZSBA national elections for Board and President

Feedback given and passed onto Pete Jones to put through as the Board Vote.

Ryan King left the meeting

10 PERSONNEL (including in committee)

Moved Tori Ngataki / Seconded Talia Brown Moved into in-committee at 6.59 pm

CARRIED

That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public



Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 27 July 2026

are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

Moved **Tori Ngataki / Seconded Donna Cowley** *Moved out of in-committee at 7.05 pm*
That the board move out of in-committee

CARRIED

Meeting Actions:

Agenda Item	Action	Who	Due	Status
6.5	Student representatives to report back on Ako Connect for the next meeting with Ryan King supporting	Psalm, Roy, Ryan	24 August 2026	In progress
6.5	Outline re: Student elections for 2026 – both Maaori Representative and general	Manaia	ASAP	In progress

Meeting concluded at 7.10 pm

Future Board Meeting Dates:

Finance Meeting – Thursday 20 August 2026, 8.00am on TEAMS

Board Meeting – Monday 24 August 2026, 5:00pm

Co-Presiding Member

DATE

.....

.....