



Manurewa High School
Board of Trustees Meeting
..., 5:00pm
Monday 29 June 2026

Meeting Minutes

Co-Presiding Members: Talia Brown & Tori Ngataki

Present: Arthur Adlam, Talia Brown, Donna Cowley, Roy Fifita, John Ikinepe, Pete Jones, Ryan King, Laina Mana'o, Susan Miller, Tori Ngataki

Absent: Psalm Mahanga

Board Secretary – Manaia Laulu

Opening Karakia

1. APOLOGIES:

None

2. CONFLICTS OF INTEREST:

None stated

3. SPECIAL GOVERNANCE TOPICS:

3.1 Student Support Services

Katie Spraggon presented the Student Support Services Report covering various aspects such as:

1. Learning Support
2. Guidance
3. Health Centre – external connections via Physio and Dental van support
4. ELL funding and testing
5. Alternative Education – Te Ara Hou
6. External providers – in youth work & social work

Considering the various aspects to see how we support our Student Support Services staff via supervision, PLD, registration, leave, talanoa and connecting back to the community links.

4. PREVIOUS MINUTES:

4.1 MINUTES OF PREVIOUS MEETING held 25 May 2026

Matters Arising: NONE

Moved Arthur Adlam / Seconded John Ikinepe

CARRIED

That the minutes and public excluded minutes of the previous meeting held 4 May 2026, having been distributed, are approved

5. CORRESPONDENCE

The correspondence on the attached schedule given to the Board is received and ratified

Moved Donna Cowley / Seconded Susan Miller

CARRIED

That the Board accepts the inwards and endorse the outwards correspondence.

6. REPORTS:

6.1 Principal's Report



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Tabled / questions on discussion points

Akoranga Conferences
NCEA Proposed Changes & New Curriculum Subject Information update
NCEA Progress
Property updates – Wharekai / follow up (refer to Finance notes)
The Big Sing 2026 Auckland Regionals

Moved Peter Jones / Seconded Donna Cowley

CARRIED

6.2 Finance Report

Recommendations from the Board Finance Committee, meeting held 25th June 2026

- Note: Finance committee discussed the status of 10YPP, noting that the school was not included in the current round of funding for new classrooms and discussing the implications for future planning and board-funded projects.
- Note: The 2025 audit was completed and submitted to the Ministry, and the finance committee highlighted changes in audit focus and the need for careful management of the lunch program and trade academy surplus.
- Note: The committee discussed the Tongan trip financial status and policy enforcement for the upcoming trip, emphasising the strict policy that all funds must be received before the trip proceeds, and the committee supports adherence to this rule due to past issues.
- Note: The current financial dashboard, noting that income and expenditure are tracking as expected, with understanding in some areas due to timing, and discussed the annual spending patterns.
- Recommendations: The finance committee considered a request for Board support towards the annual School Ball and recommended a contribution of \$6,000. The committee noted that the event supports student Hauora, wellbeing, inclusion, and equitable participation by promoting social connections, engagement, and a sense of belonging, while helping remove financial barriers for students. The committee considered that the expenditure aligns with the school's strategic priorities for student wellbeing, equity, inclusion and a safe and supportive learning environment.

Discussion held re: Cadenza national competition and financial support

Moved Peter Jones / Seconded Laina Mana'o

Recommendation: Motion as per school representation policy that \$100.00 per student for the national competition of Cadenza

CARRIED



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Recommendation re: requests to apply for funding

New Zealand Community Trust: To purchase 20 laptop computers for student use
\$35,800.00

BlueSky Community Trust: To purchase 10 laptop computers for student use \$17,900.00

New Horizon Community Trust: To purchase 10 laptop computers for student use
\$17,900.00

Kiwi Gaming Foundation: To purchase 10 laptop computers for student use \$17,900.00

Air Rescue and Community Services: To purchase 10 laptop computers for student use
\$17,900.00

Recommendation: That Pete Jones take the Wharekai plans to feedback from the Maaori Whaanau & that planning and consent process be started

Moved Susan Miller / Seconded Donna Cowley

CARRIED

That the recommendations above from the Board Finance Committee meeting held 25th June 2026 are approved and the recommendation re: applying for grant and the finance report are accepted as well as the recommendation for Wharekai plans to be taken to Maaori Whaanau

6.3 Business Academy – no report

6.4 Health & Safety – no report

6.5 Student Report – Roy presented his report re: gathering information on the impact of roll growth on student Hauora.

General summary:

Some of the students concerns raised included: Overcrowding in classrooms, hallways, and shared spaces; large class sizes making learning harder and reducing teacher support; noise, distractions, and behaviour issues; difficulty moving around school and increased stress for some students

However, students also noted that there is: more diversity and cultural representation; increased opportunities (sports, subjects, activities); the ability to meet new people and build connections; more students gaining access to education and there is improvement in our school reputation and community growth.

Some recommendations from students include:

Increase space and facilities - build more classrooms and expand school buildings; create more seating areas and learning spaces; improve facilities like toilets, cafeterias, and shared spaces

More staff and support - hire more teachers to reduce class sizes; improve teaching quality and classroom management and ensure students receive more individual help and feedback.

6.6 Staff Report – Arthur presented his report re: gathering information on the impact of roll growth on staff Hauora

General summary:

The staff survey indicates that the continuing growth in student enrolment at Manurewa High School is perceived as both a significant strength and an emerging



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challenge. Staff widely acknowledge that the increasing roll has enhanced the school's standing within the community and expanded opportunities for students. At the same time, it has introduced considerable pressure on teaching, learning, wellbeing, and resourcing, necessitating deliberate and strategic planning. Key strengths and key challenges were identified as well as the negative impacts on teaching and learning that larger class sizes can have. Effectiveness of current support systems were reviewed with strategic opportunities considered by staff that could be most effective.

Moving forward – to use both feedback from staff and students to inform the priority areas to address ongoing concerns of the impact of increased roll growth.

7. POLICIES FOR REVIEW:

- 7.1 School Swimming Pool
- 7.2 EOTC
- 7.3 EOTC Governance Roles and Responsibilities
- 7.4 EOTC Risk Assessment and Management

8. TRIPS:

Group	Date	Location	Further information	EOTC stage
Maaori-Council-Noho-Hautapu-Prep	28-29-June-2026	Rangiaatea	Maaori-Council---23-students ¶ Preparation-for-Matariki-Hautapu-Ceremony-early-morning ¶ Hautapu-is-a-traditional-Maaori-ceremony-held-during-Matariki-to-acknowledge-the-rising-of-the-Matariki-Star-cluster-and-beginning-of-the-Maaori-Mew-Year.	BOT-initial-and-final-approval
02/03-MHS-Tongan-Trip-2026	4-13-July-2026	Tonga	02/03-Tongan-students---10-students;7-staff ¶ Part-One:---Tonga-Landscapes-(Histories-and-places) ¶ Part-Two:Community-Outreach-&-Tonga-Tourism-Festivities('Alonga-&-Miss-Heilala) ¶ Part-Three:Church-Day-(Saione) ¶ Part-Four:Students'time-with-families(split-to-families)	BOT-initial-&-final-approval-(after-finance-committee)
JAM-Camp	15-17-July-2026	Awhitu-Youth-Camp-331-Hatton-Road-Awhitu-2684	JAM-Student-leaders ¶ 11-students ¶ 2-staff ¶ Water-activities---Kayaking	BOT-initial-&-final-approval

Moved Susan Miller / Seconded Donna Cowley

That the above trips are granted initial and final BOT approval

CARRIED

9. GENERAL BUSINESS

Ryan King left the meeting



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10. PERSONNEL (including in committee)

Moved Talia Brown / Seconded Donna Cowley *Moved into in-committee at 7.05 pm*

CARRIED

That the public be excluded from the following part of the proceedings of this meeting, namely staff and student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff personnel and/or student discipline were discussed whilst the public was excluded.

Moved Talia Brown / Seconded Donna Cowley *Moved out of in-committee at 7.21 pm*

CARRIED

That the board move out of in-committee

Meeting Actions:

Agenda Item	Action	Who	Due	Status
6.2	The Wharekai plans are taken to Maaori Whaanau for feedback and process for planning and consent is started	JE	July / August meeting	In progress

Meeting concluded at 7.21 pm

Future Board Meeting Dates:

Finance Meeting – Thursday 23 July 2026, 8.00am on TEAMS

Board Meeting – Monday 27 July 2026, 5:00pm

Co-Presiding Member

DATE

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