



Manurewa High School

**Board of Trustees Meeting
Board Meeting Room, 5:00pm
Monday 25 August 2014**

Minutes

Present: Sonia Tomlins – *acting chair*
Stuart King, Fale Lesa, Apaula Fruean-Lautua, John Hynds,
Salvi Gargiulo, Daniel Wilson, Saubree Edinberry, Julie Lockie

1. APOLOGIES:

Steve Smith, Hayley Ngo, Sarah Davies

Moved S Tomlins/J Hynds
That the apologies are accepted

CARRIED

2. CONFLICTS OF INTEREST:

None at this time

3. CONSENT AGENDA:

3.1 MINUTES OF PREVIOUS MEETING

Stuart King asked that in future it could be minuted under 3.1 of the minutes that the previous minutes “and public excluded minutes” having been distributed are approved.

Moved S King/F Lesa
That the minutes and public excluded minutes of the previous meeting held 28 July 2014, having been distributed, are approved.

CARRIED

3.2 CORRESPONDENCE

As tabled – correspondence from Destiny Church to be discussed under general business.

3.3 FINANCE REPORT

Matters Arising:

Some queries on the P & L Report for July – government grants, administration other and employee benefits – Julie to check up and advise the board.

Moved S Tomlins/F Lesa
That the creditors payment schedule for July as emailed is accepted

CARRIED

Moved S King/J Hynds
That the reports listed on the meeting agenda under the consent agenda are adopted.

CARRIED

4. REPORTS:

4.1 PRINCIPAL'S REPORT

Salvi presented his report highlighting some of the events that have happened over the past month – TV cameras in school filming students, the blessing of the Whare, Yr8 student / parent evening, Business Academy Alumni event and the Art exhibition.

The current roll stands at 1863 (excluding international students). Attendance data was also tabled.

Salvi also noted the latest student successes including sports, dance, music and hospitality and catering achievements.

Moved S Gargiulo/F Lesa

That the Principal's report is accepted

CARRIED

4.2 STAFF REPORT - Nil

4.3 STUDENT REPORT - Nil

4.4 DISCIPLINE REPORT

Moved S King/J Hynds

That the public be excluded from the following part of the proceedings of this meeting, namely student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to student discipline were discussed whilst the public was excluded.

CARRIED

Moved S King/J Hynds

That the board move out of in-committee

CARRIED

4.5 BUSINESS ACADEMY

John reported back on a very successful evening that was held last week launching the Business Academy to Alumni and supporters. There is a probable shortfall for the building of \$1.9m. John has been encouraged to hear there has been media interest in the academy and wants to keep the momentum going with a marketing pack to be produced with brochures etc. John would like to see students encouraged to get in behind the fundraising and suggest ideas of how they can help. John would like the Board to consider giving the go ahead to the project once \$1m has been fundraised and the Ministry have confirmed their financial input. This is to be considered and discussed at the next board meeting.

5. SPECIAL OR GOVERNANCE TOPICS:

5.1 Nil

6. PERSONNEL REPORT

Moved S King/F Lesa

That the public be excluded from the following part of the proceedings of this meeting, namely staff matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff leave applications and resignations were discussed whilst the public was excluded.

CARRIED

Moved S King/F Lesa

That the board move out of in-committee

CARRIED

7. PROPERTY UPDATE

7.1 Entrance / Roundabout / Courts project

Paperwork has been sent to the Ministry as per Julie’s previous email to the Board. We are now waiting for their approval.

7.1.2 Whare

The Whare is complete and has been blessed so we are able to use it. The official opening will be held next year once carvings are completed.

7.1.3 10YPP

In light of the Business Academy building / library replacement project the Ministry have asked us to complete a 10 year property plan to show the proposed building plans for the next 10 years. A draft plan was tabled for discussion. We need to continue to think about areas for development so that when the Project Manager is appointed we are ready for him to complete this plan for us. The procurement procedures have been started by the MOE consultant for the Project Manager position.

8. GENERAL BUSINESS

8.1 Correction to June minutes – The Trust Community Foundation was incorrectly recorded in the June minutes. This has been corrected and Julie has resent these minutes to The Trust Community Foundation with an apology.

8.2 Correspondence from MOE re Destiny School – Destiny School has approached the Ministry to integrate Destiny School. Discussion was held. It was felt that this was not in the best interest of students in our area. The Board would prefer to continue to see schools in our area delivering NCEA which is the New Zealand based assessment program. Salvi to write a letter to the Ministry from the Board indicting this.

Trips - approved

1. 1st XV Rugby Boys – Nationals in Rotorua – 4-7 September
2. OED – Rivers & Survival, Dickie Flat – 10-12 September
3. OED – Camping & Tramping – Anawhata – 15-17 September
4. HALP Trip final

Next Board Meeting Date: Monday 22 September 2014 at 5:00pm
Meeting concluded at 6:20 pm

CHAIRPERSON

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DATE

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