



Manurewa High School

**Board of Trustees Meeting
Board Meeting Room, 5:00pm
Monday 28 July 2014**

Minutes

Present: Steve Smith – *chair*
Stuart King, Fale Lesa, Apaula Fruean-Lautua, Sonia Tomlins, John Hynds,
Salvi Gargiulo, Daniel Wilson, Saubree Edinberry, Julie Lockie, Hayley Ngo,

In attendance: Sarah Davies – *minutes*
Kathleen Kyle – NZ Uniforms, National Retail Manager
Simon Marcroft – Canterbury NZ, Area Sales Rep
Ariana Stone Teacher in charge of Te Reo Māori
Tukahia Ngataki HOLA Digital Technology

1. APOLOGIES:

Sonia Tomlins and Apaula Fruean-Lautua have advised that they will be late

Moved S Smith/J Hynds

That the apologies for late arrival are accepted

CARRIED

*Apaula Fruean-Lautua arrived at 5:04pm
Sonia Tomlins arrived at 5:12pm*

2. CONFLICTS OF INTEREST:

None at this time

PRESENTATIONS TO THE BOARD:

NZ Uniform

Presentation by Kathleen Kyle, National Retail Manager and Simon Marcroft, Area Sales Rep for Canterbury.

NB: The Company going through re-branding so the logo on the presentation will not look familiar

John Hynds questioned the possibility of a price increase during the 3 year contract, if renewed. Kathleen advised that she would need to check the current contract but feels sure there is a clause about fixed prices over the 3 year term, which she ensures the Board can be met in the renewed contract.

Discussion held about accessibility issues to the store for our families. NZ Uniform would like to provide the school with a size set to be permanently held at school to assist families with purchasing.

The Board are in agreement to proceed with NZ Uniform for a further three years once the school Lawyer has checked the contract.

Naming of the Whare

Presentation from Ariana Stone

Ariana Stone Teacher in charge of Te Reo Māori and Tukahia Ngataki HOLA Digital

Technology presented a concept for carvings in the new Whare wananga through a Powerpoint presentation.

It is possible to use the building prior to the carvings being put in place with an official opening to follow once the astro-turf and car park have been completed. The Whare wananga will predominantly be used as a classroom/place of learning therefore learning is the focus of the concept. Next step is to take to the community for approval. Once carving plan and costings are complete, these will be presented to the Board for approval.

If the Board have any further questions, please email Ariana Stone se@manurewa.school.nz

The Board approve the concept and support the proposal moving to the next stage.

Ariana and TK left meeting

3. CONSENT AGENDA:

3.1 MINUTES OF PREVIOUS MEETING

Moved S Smith/S King

CARRIED

That the minutes of the previous meeting held 30 June 2014, having been distributed, are approved.

3.2 CORRESPONDENCE

Two items only so schedule not distributed. Board advised of correspondence: Inward STA Newsletter. Outward correspondence for discipline.

3.3 FINANCE REPORT

Matters Arising:

One of the attachments as emailed by Julie could not be opened. If this happens again, please advise Julie.

Profit and loss list as per requested.

Now that we are on Xero, Sheryl can work online from her office and didn't need to come in to school this month.

Moved F Lesa/J Hynds

CARRIED

That the reports listed on the meeting agenda under the consent agenda are adopted.

4. REPORTS:

4.1 PRINCIPAL'S REPORT

Tabled – the focus of the Principal's sabbatical discussed; poverty and what is being done in different parts of the world to meet specific needs of students from families of low income.

Tabled – A Focus on Poverty booklet produced by the Principal and presented to all teaching staff this afternoon.

Section 2 requires ongoing research.

Section 3 is an outline of what Manurewa High School are doing.

Section 4 covers what further developments would be worth investigating.

John comments that the poverty issue stems from the parents and asks if there is any way of connecting with the parents? Salvi intends to investigate the possibility of bringing parents in to participate in educational programmes.

Salvi is in the process of completing his Sabbatical leave report.

Salvi advised the Board that he has changed his intention of resigning and withdraws his verbal resignation that was to be effective at the end of 2015.

Daniel discussed the Ministry IES Programme. To be formed in cluster schools that will include funding. Maybe through that vehicle we might be able to address educational issues with some of our parent's.

Moved S Gargiulo/J Hynds
That the Principal's report is accepted

CARRIED

4.2 STAFF REPORT - Nil

4.3 STUDENT REPORT

Hayley is currently conducting the trouser survey. Health Expo coming up on 10 – 11 September. The committee is seeking donations of products or companies that can promote health products. Hayley asks if any of the Board can support or recommend businesses.

4.4 DISCIPLINE REPORT

Moved S Smith/S King

Moved into in-committee at 6:25pm

CARRIED

That the public be excluded from the following part of the proceedings of this meeting, namely student matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to student discipline were discussed whilst the public was excluded.

Moved S Smith/S King

Moved out of in-committee at 6:28pm

CARRIED

That the board move out of in-committee

4.5 BUSINESS ACADEMY

John met the Minister of Education last Friday and confirms that she has received details of the proposal via Dr Cam Calder. She was horrified that the current Business Academy was operating out of old prefabs that had been in place since John was a student at the school.

Alumni event Wednesday 20 August to introduce the concept of the Business Academy. John would like the architect to talk, Ryan King and the Silicon Valley group, Emma and Daniel. John went to event at Avondale College and one of their students was the best in the Microsoft Challenge. They have an amazing set-up and are doing work for Microsoft and being paid for it. John suggests that some of our staff visit the College to see what they are doing with the programme.

5. SPECIAL OR GOVERNANCE TOPICS:

5.1 Nil

6. PERSONNEL REPORT

Moved S Smith/S King

Moved into in-committee at 6:32pm

CARRIED

That the public be excluded from the following part of the proceedings of this meeting, namely staff matters. This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are to protect the privacy of the individuals. Matters relating to staff leave applications and resignations were discussed whilst the public was excluded.

Moved S Smith/S King

Moved out of in-committee at 6:42pm

CARRIED

That the board move out of in-committee

7. PROPERTY UPDATE

7.1 Entrance / Roundabout / Courts project

Waiting for 3rd tender before Julie can send into Ministry.

7.1.2 Property Team

Temporary grounds man, Ben Rudge is working well. Not sure when Glen Goodwin will return.

8. GENERAL BUSINESS

8.1 Student Election – 19 September 2014 - Appoint Returning Officer

Steve Smith nominates Julie Lockie as Returning Officer for the upcoming election. Julie Lockie accepts.

Moved S Tomlins/S Edinberry

CARRIED

That Julie Lockie is appointed as Returning Officer for Student Election 2014

Trips

- 1. Silicon Valley – final sign off
- 2. ILC Year 9 – final sign off

Steve Smith will not be at the next meeting as he is on holiday.

Next Board Meeting Date:

Monday 25 August 2014 at 5:00pm

Meeting concluded at 6:50 pm

CHAIRPERSON

DATE

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